



Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Donnan Arbuckle, Jim Giachino, Lorri Pride, Vacancy

Associate-Directors:

Anjanette Shadley Martin, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Kathy Landini, Karalissa Cutler,
Karissa Leonard, Laura Powell, Pete Carley, Susan Steuben

Staff:

Kandi Manhart, District Manager, Claudia Street, Conservation Planner

Meeting Minutes

Date: Monday, January 25, 2010
Time: 8:00 a.m. to Noon
Location: Willows USDA Service Center
132 North Enright Avenue, Suite C
Willows, CA 95988

DIRECTORS PRESENT: Mike Landini, Lorri Pride, Bruce Roundy, Mike Yalow, Donnan Arbuckle, Jim Giachino.

DIRECTORS ABSENT: None.

ASSOCIATE DIRECTORS PRESENT: Kathy Landini, Chet Vogt.

ASSOCIATE DIRECTORS ABSENT: Anjanette Shadley Martin, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, Susan Steuben and Pete Carley.

OTHERS PRESENT: Bre Owens, NCLT; Candis Woods; Mary Fahey, Colusa County RCD; Mike Steele, USFS; Rob Vlach, District Conservationist, NRCS; Kandi Manhart, District Manager, RCD; Claudia Street, Conservation Planner, RCD.

I. CALL TO ORDER & INTRODUCTIONS

The meeting was called to order by President Landini at 8:06 a.m. Introductions ensued.

II. PUBLIC COMMENT (limit 5 minutes):

None.

III. MINUTES

A. Authorization to amend minutes for October 19, 2009

President Landini entertained a motion. *Pride moved to amend the meeting minutes for October 19, 2009 as presented. Yalow seconded. Approved unanimously.*

B. Approve meeting minutes for November 16, 2009

President Landini entertained a motion. *Roundy moved to approve the meeting minutes for November 16, 2009 as presented. Pride seconded. Approved unanimously.*

IV. DISTRICT REPORTS

A. Directors and Associate-Directors

Directors reported meeting attendance and various matters.

President Landini entertained discussion on Candis Woods becoming an Associate-Director. Woods agreed she would like to become one. There was consensus to have her as a new Associate-Director. She was congratulated!

B. District Manager

Manhart distributed her written report and reported on meeting attendance and various matters.

C. Conservation Planner

Street distributed her written report and reported on meeting attendance and various matters.

V. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

Fahey – (Colusa County RCD) Watershed Coordinator reported on projects.

Owens – (Northern CA Regional Land Trust) Project Manager/Range Specialist reported on projects. She requested a letter of support for one of their grant opportunities. Directors asked for additional information on the project and directed Manhart to write a letter of support if appropriate. Manhart will engage President Landini in writing of the letter.

Vlach – (Natural Resources Conservation Service) Glenn County District Conservationist reported on programs and staffing updates.

Steele – (US Forest Service) As the new Fuels Officer he reported on projects and encouraged creating a stronger partnership between the USFS and Glenn County RCD.

VI. PROJECT OPPORTUNITIES

A. Glenn County General Store Concept

Pride presented a project opportunity to look at the feasibility in creating a "Glenn County General Store" that would potentially include retail of local products, commercial kitchen, deli, agriculture and nature tourism "preview" room, shuttle/van coordination, and office space. It would be an educational "green" building and the project could assist in workforce development and training. She reported she has discussed applying for a Community Development Block grant through 3 Core; however, requests support from the RCD Board prior to 3 Core moving forward with the application process. There was consensus in supporting 3 Core to apply for a feasibility study grant. Next steps include: schedule presentation at Board of Supervisors to ask for support for the Public Hearing Process, supply information to 3 Core staff to help them write the grant. Pride will provide additional information in February.

B. Natural Resources Conservation Service Cooperative and Contribution Agreement

Manhart reported Vlach has submitted a request to NRCS to obtain an agreement for utilization of RCD's services; services rendered would include administrative activities to support Farm Bill programs. It is projected a final determination of award will be made within two months.

VII. PROJECT UPDATES

- A. **CA DWR Lower Stony Creek Watershed Restoration Plan – Active**
Street provided a project update. Discussion ensued.
- B. **US FWS Riparian Restoration on Smith/Baker Ranch – Active**
Street provided a project update. Discussion ensued.
- C. **USDA FMPP Growing Glenn – A County Farmers' Market – Active**
Street provided a project update. Discussion ensued.
- D. **CFSC Western Glenn County Community Wildfire Protection Plan – Pending**
Street provided a project update. RCD is waiting to receive agreement from the California Fire Safe Council.
- E. **Xerces Society Pollinator Conservation on CA Farms – Pending**
Street provided a project update. RCD is working with the CARCD to finalize the agreement.

VIII. FINANCES

- A. **Finance Committee Report**
 - 1. **Update on current financial situation**
Roundy and Manhart provided the report.
- B. **Approve monthly bank statement and expense claims list**
Manhart presented bank statement for Checking Account and Savings Account and Cash Disbursements Journal. Manhart requested there be modifications to the expense claims list: Check 3000 now 3010, 3001 now 3009, 3002 now 3006, 3003 now 3005, 3005 now 3003, 3006 now 3002, and include Checks 3001 in the amount of \$22.99 for Office Depot and Check 3000 in the amount of \$70.96 for AT&T. Discussion ensued. *Yalow moved to approve UMPQUA bank statements dated December 31, 2009 and Cash Disbursements Journal for the period from November 17, 2009 to January 25, 2010 with the noted changes and additions. Roundy seconded. Approved unanimously.*

IX. ANNUAL PLAN REVIEW

- A. **Annual Plan Review, Quarter 2**
President Landini entertained discussion. Discussion ensued. It was noted NRCS PARTNERSHIP: Review Partnership (Operational) Agreement shall be waived this year and reviewed in January 2011.

X. MISCELLANEOUS

- A. **Discussion on holding Day in the District in spring 2010**
President Landini led discussion. Discussion ensued. It was noted this shall be held in August 2010; and, a "virtual tour" shall be seriously considered to accommodate attendee's busy schedules. Potential projects may include: Farmers' Market, Williamson Act, Stony Creek, and rangeland projects.
- B. **Discussion on holding Annual BBQ in spring 2010**
President Landini led discussion. Discussion ensued. It was decided to hold the event in April or May. The objective is to connect landowners who perform

conservation practices with other landowners, and landowners with conservation agencies. Location and date TBA.

C. Holistic Financial Workshop – January 26, February 2, 16, 22

Manhart provided update.

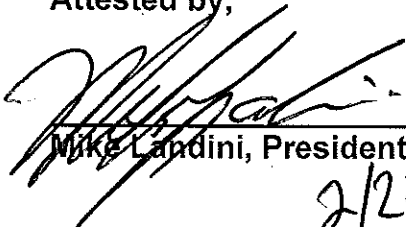
D. Next RCD Meeting – February 22

X. ADJOURNMENT

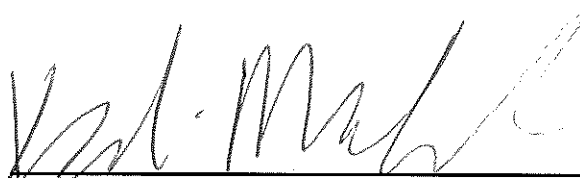
President Landini moved to adjourn the meeting at 11:39 a.m.

Approved on Monday, February 22, 2010 by the Glenn County Resource Conservation District Board.

Attested by,



Mike Landini, President
2/22/10



Kandi Manhart, Secretary

Items Attached:

Bank Statement: Checking and Savings
Cash Disbursements Journal

000 00010 01
ACCOUNT:

PAGE: 1
12/31/2009

UMPQUA
B.A.N.K

RECEIVED JAN 06 2010

GLENN COUNTY RESOURCE CONSERVA 3,277
132 N ENRIGHT AVE SUITE B
WILLOWS, CA 95988-2751



<T> 29-6
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BUSINESS CHECKING ACCOUNT

MINIMUM BALANCE	69,941.50	LAST STATEMENT 11/30/09	75,403.54
AVERAGE BALANCE	75,565.39	1 CREDITS	9,015.20
		13 DEBITS	10,709.02
		THIS STATEMENT 12/31/09	73,709.72

DEPOSITS

REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	12/04	9,015.20	CS					

CHECKS

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
1167	12/01	66.24 X	1184	12/24	158.61 X	1188*	12/21	490.77 X
1168	12/01	327.24 X	1185	12/21	85.00 X	1204	12/01	1,570.47 Rvw
1169*	12/01	102.50 X	1186	12/23	699.31 X	1205	12/01	3,236.98 Kln
1183	12/01	158.61 X	1187	12/18	1,112.59 X			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

OTHER DEBITS

DESCRIPTION	DATE	AMOUNT
EMPLOYMENT DEVELTXP*49907603*01101*091130*T*11234*T*32344*T*43578*WEB*\	12/14	435.78 X
IRS USATAXPYMT 270974800247259	12/14	2,264.92 X

DAILY BALANCE

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
12/01	69,941.50	12/18	75,143.41	12/24	73,709.72
12/04	78,956.70	12/21	74,567.64		
12/14	76,256.00	12/23	73,868.33		

000 00010 01
ACCOUNT: [REDACTED]

PAGE: 1
12/31/2009



RECEIVED JAN 06 2010

GLENN COUNTY RESOURCE CONSERVA 8,164
132 N ENRIGHT AVE SUITE B
WILLOWS, CA 95988-2751

102



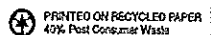
~~BUSINESS SAVINGS ACCOUNT~~ [REDACTED]

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			09/30/09	300.52
INTEREST		.08	12/31/09	300.60
BALANCE THIS STATEMENT			12/31/09	300.60
TOTAL CREDITS (1)	.08			
TOTAL DEBITS (0)	.00			

----- INTEREST -----

AVERAGE LEDGER BALANCE:	300.52	INTEREST EARNED:	.08
AVERAGE AVAILABLE BALANCE:	300.52	DAYS IN PERIOD:	92
INTEREST PAID THIS PERIOD:	.08	ANNUAL PERCENTAGE YIELD EARNED:	.11%
INTEREST PAID 2009:	.35		

- END OF STATEMENT -



Glenn County RCD
Cash Disbursements Journal
For the Period From November 17, 2009 to January 25, 2010

REVISED
1/22/10
C3:40 PM

Date	Check #	Account ID	Line Description	Sub-Amount	Total-Amount
11/25/09	1167	75210A	AT&T Telephone/Internet		66.24
11/25/09	1168	68010A	Ray Morgan Company November/December (Freight & Sales Tax not paid on 11/16/09)	7.99	
		71010A	Overage/Extra Copies	319.25	327.24
11/25/09	1169	72610A	Bond Tax and Financial Payroll Checks and Services Taxes		102.50
11/25/09	1183	68010A	Ray Morgan Company December/January		158.61
12/18/09	1184	68010A	Ray Morgan Company January/February		158.61
12/18/09	1185	72610A	Bond Tax and Financial Payroll Checks and Services Taxes		85.00
12/18/09	1186		Golden State Risk Management Authority WC & General Liability Insurance, QTR 3		699.31
12/18/09	1187	FMPP	Claudia Street Mandatory orientation and training travel expenses		1,112.59
12/18/09	1188	DWR	Kandi Manhart CARCD Annual Conference travel expenses		490.77
1/25/10	3000 3010	DWR	Postmaster Bulk Rate Permit		185.00
1/25/10	3001 3009	Multiple	Kandi Manhart Best Buy - Geek Squad (2 HP services and anti-virus Laptops)		734.91
1/25/10	3002 3006	Multiple - Supplies	Office Depot	502465329001 5.54 502465210002 28.56 502465210001 599.61	633.71
1/25/10	3003 3005	DWR	Claudia Street Postage	77.28 <u>3.23</u>	80.51
1/25/10	3004	Multiple	Petty Cash Postage/Mallings		192.12
1/25/10	3005 3003	68010A	Ray Morgan Company February/March		158.61

Glenn County RCD
Cash Disbursements Journal
For the Period From November 17, 2009 to January 25, 2010

<u>Date</u>	<u>Check #</u>	<u>Account ID</u>	<u>Line Description</u>	<u>Sub-Amount</u>	<u>Total-Amount</u>
1/25/10	3006 3002	72610A	Bond Tax and Financial Services	Payroll Checks and Taxes, QTR and Year-end Reports	235.00
1/25/10	3001	DWR	Office Depot	502465210008	22.99
1/25/10	3000	75210A	AT&T	Telephone/Internet	70.96
1/4/09	Electronic Withdrawal	General	Intuit - QuickBooks	500 Pre-printed checks and 500 check envelopes	186.70
Total					5,701.38

**NOTE: 3007 and 3008 checks shall be VOID.