



Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Donnan Arbuckle, Jim Giachino, Lorri Pride

Associate-Directors:

Anjanette Shadley Martin, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard,
Laura Powell, Pete Carley, Susan Steuben

Staff:

Kandi Manhart, District Manager

Meeting Minutes

Date: Monday, June 15, 2009
Time: 8:00 a.m. to 10:45 a.m.
Location: Willows USDA Service Center
132 North Enright Avenue, Suite C
Willows, CA 95988

DIRECTORS PRESENT: Mike Yalow, Bruce Roundy, Mike Landini, Lorri Pride, Donnan Arbuckle, and Jim Giachino.

DIRECTORS ABSENT: None.

ASSOCIATE DIRECTORS PRESENT: None.

ASSOCIATE DIRECTORS ABSENT: Anjanette Shadley Martin, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, Susan Steuben, Pete Carley, and Chet Vogt.

OTHERS PRESENT: Doug Ross, The Sacramento Valley Mirror; Rob Vlach, Natural Resources Conservation Service; Kandi Manhart, District Manager.

I. CALL TO ORDER & INTRODUCTIONS

The meeting was called to order by President Landini at 8:10 a.m. Introductions were waived.

II. MINUTES

A. Approve meeting minutes for April 20, 2009

President Landini entertained a motion. Discussion ensued on detail of minutes. *Yalow moved to approve the meeting minutes for May 18, 2009 as presented. Pride seconded. Approved unanimously.*

There was consensus among Directors to pursue more concise minutes, while still meeting the Brown Act.

III. DISTRICT REPORTS

A. Directors and Associate-Directors

Yalow – None.

Roundy – He reported he attended many meetings the past month; they all seem to revolve around budget issues.

Arbuckle – He reported he continues to participate on the Water Advisory Committee (WAC). There is a committee in which he sits on and they are drafting policy to collect fees on water transfers that go out of county. He also noted there is an interested water bottle company pursuing a location near Orland.

Pride – She reported she is keeping abreast on the Williamson Act and potential for the program to be deleted from California's budget. One negative affect, if program is cancelled, is the potential for counties to default on contracts. It was noted that Glenn County is the number one county to use the Williams Act and accounts for approximately 25% of the general fund budget.

Giachino – He reported he has spent time researching the Berryessa Snow Mountain National Conservation Area, Tuleyome. Also, the Forest Service has received a 747 to assistance in fire suppression.

President Landini – He reported he is on the Farm Bureau Policy Committee; they mainly discussed taxation and land use at the state level. US Department of Agriculture, Deputy Secretary Kathleen Merrigan attended their meeting and discussed the national perspectives.

B. District Manager

Manhart reported off her written report. She added she received written notification from Department of Conservation (DOC) stating the RCD may proceed with the Watershed Coordinator grant Work Plan; however, she expressed her concern that we are still waiting for approximately \$83,000 in receivables from Department of Water Resources (DWR) and the billing period for DOC is quarterly, thus four to five months from seeing any reimbursement. She noted the cash flow is unavailable to proceed fully with the Work Plan. Discussion ensued. The Finance Committee will discuss in further detail at a later date. Manhart also shared the Glenn County Planning & Public Works Department mailed a Request for Review regarding placement of a wind turbine. Discussion ensued.

IV. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

Vlach – He reported the California Environmental Quality Incentives Program (EQIP) funds have been released to the area office; funds should be allocated to local offices by the end of June. Glenn County will be receiving \$271,000. Glenn County priorities include water conservation (i.e. utilizing micro-sprinklers vs. flood), crop and range improvements. The special EQIP drought program received 18 applications-county wide, four for not irrigating - irrigated pasture and the remaining for rangeland water developments. Regarding the Rapid Watershed Assessment in Upper Stony Creek, they are in the final phases and requests to be placed on the July agenda to share the draft for final comments. To add, he has been authorized to hire a Farm Bill Assistant, which will be shared between Colusa and Woodland offices. The person will be an employee of Ultima, a federally used contracting agency, and will span from the end of June to September. 10 to 11 positions have been authorized statewide.

V. FINANCES

A. Finance Committee Report

1. Update on current financial situation

Roundy provided the report. The Finance Committee met to discuss the finances on June 11. Manhart included a summary of the reconciliation and cash flow update. Staff may presume at current hours for an estimated six to seven months.

B. Approve FY 2009/2010 budget

President Landini entertained a motion. Manhart noted there were slight changes from the drafts presented last month. *Yalow moved to approve the FY 2009/2010 budget as presented. Roundy seconded. Approved unanimously.*

C. Approve Policy No. 3037, Schedule of Fees revisions

Manhart reported there are no requested changes. Discussion ensued. *Arbuckle moved to approve Policy No. 3037, Schedule of Fees as presented. Roundy seconded. Approved unanimously.*

C. Approve monthly bank statement and expense claims list

Manhart presented the bank statement as of May 29, 2009 and Cash Disbursements Journal dated May 19 to June 15, 2009. *Yalow moved to approve the Cash Disbursements Journal dated May 19 to June 15, 2009 and bank statement ending on May 29, 2009. Roundy seconded. Approved unanimously.*

VI. FEE FOR SERVICE OPPORTUNITIES

A. Identify target audience

Pride reported the ad hoc committee met to discuss opportunities. A letter was drafted and is included in the meeting packet. Discussion ensued. Manhart was provided guidance for distribution methods and target audiences.

B. Discussion and possible action to distribute letter and statement of qualifications

See discussion above. No formal action was taken, as this is part of the RCD's annual plan.

VII. FUTURE OF RCD

A. Director roles and responsibilities

No discussion.

B. Guidance for staff in preparation of RCD having no staff

No discussion per result of Finance Committee Report, item V.A.1.

C. DRAFT FY 2009/2010 Annual Plan review only

President Landini encouraged comments of the draft plan. Discussion ensued. Please provide comments to Manhart by July 10 for inclusion in next meeting packet.

VIII. MISC

A. Discussion and possible action on whether or not to hold Annual Open House in July

President Landini entertained discussion. Discussion ensued. There was positive feed back in continuing the annual event. Vlach offered NRCS' assistance in preparation and inclusion of NRCS program information. Manhart will distribute an invitation to media and distribution list.

X. ADJOURNMENT

President Landini moved to adjourn the meeting at 10:15 a.m.

Approved on July 20, 2009 by the Glenn County Resource Conservation District Board.

Attested by,

ML

KM

Mike Landini, President

Kandi Manhart, Secretary

Items Attached:

Bank Statement

Cash Disbursements Journal



RECEIVED JUN 04 2009

8,150

GLENN COUNTY RESOURCE CONSERVA
 132 N ENRIGHT AVE SUITE B
 WILLOWS, CA 95988-2751

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===== BUSINESS CHECKING ACCOUNT [REDACTED] =====

MINIMUM BALANCE	27,171.46	LAST STATEMENT 04/30/09	31,432.24
AVERAGE BALANCE	28,749.60	1 CREDITS	1,955.68
		6 DEBITS	6,216.46
		THIS STATEMENT 05/29/09	27,171.46

REF #.....DATE.....AMOUNT REF #.....DATE.....AMOUNT REF #.....DATE.....AMOUNT

05/20 1,955.68 ✓ (2 deposits)

DEPOSITS

CHECK #..DATE.....AMOUNT CHECK #..DATE.....AMOUNT CHECK #..DATE.....AMOUNT

1119*05/01 2,413.25 km 1123 05/04 118.47 ✓ 1125*05/22 165.49 ✓

1122 05/01 987.34 ✓ 1124 05/21 425.00 ✓ 1137 05/29 2,106.91 km

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

----- DAILY BALANCE -----

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
05/01 28,031.65	05/20 29,868.86	05/22 29,278.37
05/04 27,913.18	05/21 29,443.86	05/29 27,171.46



**Glenn County Resource Conservation Dist
Cash Disbursements Journal
For the Period May 19 to June 15, 2009**

<u>Date</u>	<u>Check #</u>	<u>Account ID</u>	<u>Line Description</u>	<u>Amount</u>
5/26/09	1127	68010A	Ray Morgan Company June/July	165.49
5/26/09	1128	75210A	AT&T Telephone/ Internet *increased amount due to cycle change	115.78
6/15/09	1129	72610A	Bond Tax and Financial Payroll Check and Services Taxes	67.50
6/15/09	1130		Golden State Risk Management Authority FY 2009/2010 Workers Comp, Liability, Property Insurance QTR #1Payment	693.75
6/15/09	1131	70014A	Sacramento Valley Region of RCDs FY 2009/2010 Membership Dues	50.00
Total				1,092.52