



**Officers & Directors:**

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer  
Donnan Arbuckle, Jim Giachino, Lorri Pride, Vacancy

**Associate-Directors:**

Anjanette Shadley Martin, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard,  
Laura Powell, Pete Carley, Susan Steuben

**Staff:**

Kandi Manhart, District Manager

**Meeting Minutes**

**Date:** Monday, September 21, 2009  
**Time:** 8:00 a.m. to 11:30  
**Location:** Willows USDA Service Center  
132 North Enright Avenue, Suite C  
Willows, CA 95988

**DIRECTORS PRESENT:** Mike Landini, Lorri Pride, Bruce Roundy, Mike Yalow, Donnan Arbuckle, Jim Giachino.

**DIRECTORS ABSENT:** None.

**ASSOCIATE DIRECTORS PRESENT:** None.

**ASSOCIATE DIRECTORS ABSENT:** Anjanette Shadley Martin, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, Susan Steuben, Pete Carley, and Chet Vogt.

**OTHERS PRESENT:** Kathy Landini, Landowner; Patti Turner, Colusa County RCD; Lester Messina, Ag Department; Supervisor Steve Soeth, County of Glenn; Betsy Karle, UCCE; Stacy Kavanaugh and Dennis Nay, NRCS; Kandi Manhart, District Manager.

**I. CALL TO ORDER & INTRODUCTIONS**

The meeting was called to order by President Landini at 8:05 a.m. Introductions were made.

**II. PUBLIC COMMENT (limit 5 minutes):**

None.

### III. MINUTES

#### A. Approve meeting minutes for August 17, 2009

President Landini entertained a motion. *Yalow moved to approve the meeting minutes for August 17, 2009 as presented. Roundy seconded. Approved unanimously.*

### IV. DISTRICT REPORTS

#### A. Directors and Associate-Directors

Directors reported meeting attendance and various matters.

#### B. District Manager

Manhart distributed her written report and reported on meeting attendance and various matters.

### V. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

*Supervisor Soeth* – (County of Glenn) Supervisor Soeth reported on County's budget crisis.

*Kavanaugh* – (Natural Resources Conservation Service) Acting Glenn County District Conservationist reported on programs. She highlighted the Upper Stony Creek Rapid Watershed Assessment has been completed.

*Turner* – (Colusa County RCD) She reported on programs and grant applications.

*Messina* – (County of Glenn, Ag Department) He reported on partnerships and projects relating to water.

### VI. GRANT AGREEMENT UPDATES

#### A. DOC Watershed Coordinator – *Active*

##### 1. Approve work plan and budget modifications for agreement number 3007-215 to include two interim contract Watershed Coordinators and a budget line item adjustment

Manhart provided an update and information resulting from the Lower Stony Creek Committee. Discussion ensued. *Arbuckle moved to approve the DOC Watershed Coordinator work plan and budget modifications for agreement number 3007-215 to include two interim contract Watershed Coordinators and a budget line item adjustment. Yalow seconded. Approved unanimously.*

##### 2. Approve agreement with Brooke Connell and Keith Barnard of Graham Matthews and Associates to act as the interim contract Watershed Coordinators for Stony Creek Watershed until December 31, 2009

Manhart provided an update and information resulting from the Lower Stony Creek Committee. Discussion ensued. *Arbuckle moved to approve the agreement with Brooke Connell and Keith Barnard of Graham Matthews and Associates to act as the interim contract Watershed Coordinators for Stony Creek Watershed until December 31, 2009 in the amount of 19,320.36. Yalow seconded. Approved unanimously.*

#### B. DWR Lower Stony Creek Watershed – *Suspended*

Manhart reported the grant is still suspended.

#### C. Western Glenn County California Wildfire Protection Plan – *Pending*

Manhart reported the agreements have not been received, but expects them in September.

#### D. Growing Glenn – A County Farmers' Market – *Pending*

Manhart reported the grant application has been funded.

### VII. FINANCES

#### A. Finance Committee Report

**1. Update on current financial situation**

Yalow and Manhart provided the report.

**B. Approve request for proposal for FY 2007/2008, 2008/2009 audit**

Manhart presented the draft RFP and noted the two-year audit is due June 30, 2010. Discussion ensued. *Pride moved to approve the request for proposal for FY 2007/2008, 2008/2009 audit. Yalow seconded. Approve unanimously.*

**C. Approve 2008-2009 Special District Financial Report to the State Controller's Office**

Yalow and Manhart reported the Finance Committee is still working on finishing the report; therefore, it is not ready for action or submission. There was consensus the Finance Committee finishes and submits the report prior to its due date.

**D. Approve monthly bank statement and expense claims list**

Manhart presented bank statement for Checking Account and Cash Disbursements Journal. Discussion ensued. *Yalow moved to approve UMPQUA bank statement dated August 31, 2009 and Cash Disbursements Journal for the period from August 18, 2009 to September 21, 2009 as presented. Roundy seconded. Approved unanimously.*

**VIII. ANNUAL REPORT**

**A. Approve revised annual report for FY 2008/2009**

Manhart presented report. Discussion ensued. *Arbuckle moved to approve the revised annual report for FY 2008/2009. Yalow seconded. Approved unanimously.*

**IX. MISCELLANEOUS**

**A. Discussion and authorization to support California Rangelands Conservation Coalition's efforts to support HR 3524 – Family Farm Preservation and Conservation Estate Tax Act**

President Landini reported this request came from CRCC. Discussion ensued. No action was taken; however, there was consensus to not support any political items through another organization at this time.

**B. Associate-Director Participation**

President Landini reported he appreciates Associate-Director participation. He will be working with Manhart to contact each Associate-Director to determine if they would like to continue their position with the RCD. Discussion ensued.

**1. Authorize Kathy Landini to become an Associate-Director**

President Landini introduced K. Landini and reported she is interested in becoming an Associate-Director. K. Landini confirmed. *Pride moved to authorize K. Landini as an Associate-Director. Roundy seconded. Approved unanimously.*

**C. Participation in co-hosting Holistic Financial Planning Workshop: How to keep your farm, ranch or dairy profitable**

Manhart provided a report on the opportunity. Discussion ensued. There was a consensus to proceed forward with co-hosting the workshop with Butte County RCD.

**X. EVENT'S REMINDER**

**A. 4<sup>th</sup> Grade Annual Farm Day – September 23**

Manhart provided an update. Discussion ensued.

**B. Speak-Off Contest**

**1. Glenn County Event – October 19**

**a. Applications Due – September 30**

Manhart provided an update. Discussion ensued.

**C. Sacramento Valley Region of RCDs Fall Meeting – November 3**

Manhart provided an update. Discussion ensued. Manhart, Arbuckle and Giachino confirmed their participation.

**D. CARCD 64<sup>th</sup> Annual Conference: “Conservation Beyond Boundaries” – November 19-21**

Manhart provided an update. Discussion ensued. There was consensus to register for three to attend the conference, including Manhart and two Directors.

**XI. ADJOURNMENT**

President Landini moved to adjourn the meeting at 11:00 a.m.

**Approved on October 19, 2009 by the Glenn County Resource Conservation District Board.**

**Attested by,**

ML

KM

\_\_\_\_\_  
**Mike Landini, President**

\_\_\_\_\_  
**Kandi Manhart, Secretary**

**Items Attached:**

Bank Statement: Checking  
Cash Disbursements Journal



RECEIVED SEP 08 2009

2,996

GLENN COUNTY RESOURCE CONSERVA  
 132 N ENRIGHT AVE SUITE B  
 WILLOWS, CA 95988-2751

<T> 29-6  
 0  
 0



BUSINESS CHECKING ACCOUNT [REDACTED]

MINIMUM BALANCE	66,255.76	LAST STATEMENT 07/31/09	86,182.53
AVERAGE BALANCE	76,956.28	2 CREDITS	32,482.95
		9 DEBITS	20,183.50
		THIS STATEMENT 08/31/09	98,481.98

DEPOSITS	
REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
08/10 2,995.20 <i>CCSP</i>	08/25 29,487.75 <i>DWR 10% NA</i>

CHECKS			
CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
1145 08/04 16,443.90 ✓	1148 08/18 67.50 ✓	1171 08/05 720.65 ✓	
1146 08/03 66.29 ✓	1149*08/31 66.26 ✓	1172*08/05 107.25 ✓	
1147 08/04 165.49 ✓	1170 08/04 2,423.19 <i>km</i>	1176 08/31 122.97 ✓	

(\* ) INDICATES A GAP IN CHECK NUMBER SEQUENCE

DAILY BALANCE			
DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
08/03 86,116.24	08/10 69,250.96	08/31 98,481.98	
08/04 67,083.66	08/18 69,183.46		
08/05 66,255.76	08/25 98,671.21		

NOTES:

Deposit not cleared:  
 9/8/09 Colusa Glenn Subwatershed Program  
 \$ 3,463.20

✓ not cleared:  
 CK # 1175 \$785.50 IRS Payroll Tax



See reverse side for important information  
 MEMBER FDIC • EQUAL HOUSING LENDER • SBA PREFERRED LENDER



**Glenn County RCD**  
**Cash Disbursements Journal**  
**For the Period From August 18, 2009 to September 21, 2009**

<u>Date</u>	<u>Check #</u>	<u>Account ID</u>	<u>Line Description</u>	<u>Sub-Amount</u>	<u>Total-Amount</u>
8/25/09	1149	75210A	AT&T Telephone/Internet		66.26
9/21/09	1150	68010A	Ray Morgan Company September/October		165.49
8/17/09	1151	72610A	Bond Tax and Financial Services Payroll Check and Taxes		67.50
9/21/09	1152	66510A	Golden State Risk Management Authority 2 of 4 Payment for General Liability and WC Insurance		699.31
9/21/09	1153	72670S	GMA 10% Withhold-DWR-Lower Stony Creek Watershed Project		8,618.10
<b>Total</b>					<b>9,616.66</b>

9/17/2009 at 5:52 PM