



Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Donnan Arbuckle, Jim Giachino, Lorri Pride

Associate-Directors:

Anjanette Shadley Martin, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard,
Laura Powell, Pete Carley, Susan Steuben

Staff:

Kandi Manhart, District Manager, Claudia Street, Conservation Planner

Meeting Minutes

Date: Monday, March 16, 2009
Time: 8:00 a.m. to 11:00 a.m.
Location: Willows USDA Service Center
132 North Enright Avenue, Suite C
Willows, CA 95988

DIRECTORS PRESENT: Mike Yalow, Bruce Roundy, Mike Landini, Lorri Pride, and Jim Giachino.

DIRECTORS ABSENT: Donnan Arbuckle.

ASSOCIATE DIRECTORS PRESENT: Chet Vogt and Pete Carley.

ASSOCIATE DIRECTORS ABSENT: Anjanette Shadley Martin, Danielle Spring Groteguth, Greg Massa, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, and Susan Steuben.

OTHERS PRESENT: Bob Maloney; Larry Akin, Central Sacramento Valley RC&D; Jim Spear and Rob Vlach, Natural Resources Conservation Service; Kandi Manhart, District Manager; Claudia Street, Conservation Planner.

I. CALL TO ORDER & INTRODUCTIONS

The meeting was called to order by President Landini at 8:02 a.m. Introductions were made.

II. MINUTES

A. Approve meeting minutes for February 17, 2009

President Landini entertained a motion. *Yalow moved to approve minutes for February 17, 2009 as presented. Roundy seconded. Approved unanimously.*

III. DISTRICT REPORTS

A. Directors and Associate Directors

Yalow – None.

Roundy – He reported on the tough decisions being made in the City of Orland as a result of the state budget crisis. The new recreation facility will hold a Grand Opening on March 18th between 11-2:00 p.m. The facility was constructed by monies received from grants and impact fees. The cost of the facility was \$842,000. He reported the J Levee project has received funding. The City of Orland will also be receiving funding through the CA stimulus package; approximately 8,000 feet of HWY 99 will be updated.

Pride – She reported on Katie Colombo's advancement in the Lions Club Speech Contest. Colombo, a Willows High School student, won the local contest in January, practiced her speech at the RCD Board Meeting in February and went on to win the zone competition. Colombo will now proceed to the regional level. Colombo shared with Pride her appreciation to the RCD Board for their support and comments.

Giachino – He reported on the Forest Service and the prospects of projects that may be generated due to the Federal stimulus package. His prediction was that hazardous fuels areas would qualify as "shovel-ready projects".

Vogt – He reported that he was involved with the Elk Creek FFA Advisory Committee. The FFA received approximately \$13,000 in grant money to provide for operations, including \$4,000 allocated for Fair attendance and other special events. This grant money is currently frozen due to the state budget crisis. He was also involved with the NRCS Technical Advisory Committee and they have \$11 million to spend on air quality. He announced the Tuleyome Group representing the proposed Berryesa Snow Mountain National Conservation Area would be attending the RCD Board Meeting in May to discuss their proposal. Lastly, he will be travelling to Washington D.C. with the California Rangeland Conservation Coalition to provide support for grazing.

President Landini – He attended the Rangeland Association Director's Meeting. Priorities for the Rangeland Association include the declining deer population and proposed mandatory garbage collection by the County. The consensus is that rangeland residents support the notion of having a garbage service but do not agree with it becoming mandated by the County. He provided input on the Rangeland Directors vote to have Street provide a report on a Community Wildfire Protection Plan for Western Glenn County. The vote was not unanimous and Directors were concerned about the number of government related topics/projects being brought to meetings. Although the vote was not unanimous, it did pass and Street will be attending the next meeting to be held on April 21, 7:00 p.m. at the Elk Creek Grange Hall. He announced the long time President of the Willow Creek Mutual Water District passed away. He also discussed the pending regulation regarding septic tank placement near impaired waterways as per Department of Water Resources. Glenn County Farm Bureau is one of 200 organizations statewide that are opposing this program. He estimated it would cost \$50,000 per septic tank if this regulation was put into place and a homeowner was required to remove and reset a septic tank that was found to be in non-compliance.

B. District Manager

Manhart reported off her written report. She highlighted CARCD will be writing a AWEF proposal in partnership with tomato processors for tomato growers in the Central Sacramento Valley; Glenn County may have an opportunity to be involved. She also discussed pursuing a time extension for the Baldwin Contracting Co., Inc.

mitigation funds received; due to staff's reduced hours additional time is needed to produce a worthwhile project for the Lower Stony Creek landowners. Discussion proceeded regarding the RCDs request for a time extension on our annual audit due to March 17 being noted as the Board of Supervisors presentation for a two-year audit request. Pride reported she had a conversation with Deborah Storz, Glenn County Internal Auditor regarding the RCD Board's request for a two-year audit; Storz recommend a time-extension for FY 2007/2008 audit due June 2010, along with FY 2008/2009 audit. Pride expressed her concern the County's notification was received late in this fiscal year and that the RCD had been removed from the audit schedule. Storz explained she had been directed to finish current audits in progress due to the state budget crisis and the unknown effects for the County of Glenn; therefore, no new audits are being conducted. RCD is listed on the annual audit list because the RCD has higher risk due to full time employees.

Conservation Planner

Street reported off her written report. The application for funds to develop a Community Wildfire Protection Plan (CWPP) has been submitted. Street has been in contact with Rangeland Association members who were not in support of the CWPP and she felt some of the issues were in regards to misconceptions of what the CWPP would include. She reported on the FWS Fire Outreach and Management Meeting and the interest from the Sacramento Wildlife Refuge in developing a Fire Safe Council for Glenn County. Street and Manhart attended the Glenn County Farm Bureau Dinner held at the California Olive Ranch (COR) facility in Artois. COR representatives discussed the importance of becoming more involved and committed to the communities in Glenn County. Currently the facility is the largest oil pressing plant in the United States and future growth potential would make them the largest in the world. A research facility at UC Davis is dedicated to olives and olive oil production in California and will assist COR in documenting research on high density plantings. Further discussion occurred regarding the CWPP grant clearinghouse (funds provided by FWS, BOR, State Parks, etc). Although support from the Rangeland Association would be beneficial, Landini noted that the Association accounts for 42 out of 200 Western Glenn County landowners. Discussion occurred regarding the benefits of including the Elk Creek FFA during the development process of the CWPP, should funds be received. Further discussion occurred regarding the potential for a Fire Safe Council and the need for it to be landowner driven and the possibility of management by the RCD. A Glenn County Fire Safe Council could potentially have representation from the City of Orland (concerns regarding the flammability of Arundo in Stony Creek); representation from the refuges and surrounding landowners; landowners adjacent to the fire prone I-5 corridor; and landowners adjacent to the Mendocino National Forest.

IV. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

Vlach – He reported on EQIP, the Environmental Quality Incentive Program. There are 52 applications at the Willows office and they are being reviewed for eligibility. There is a Rapid Watershed Assessment (RWA) meeting scheduled with Paul Hoffman, DFG, for March 31. Vlach hopes to have a draft RWA available for the RCD and for the upcoming Rangeland Association meeting in April. President Landini asked what the RWA Report could be used for. Vlach said the information can potentially be useful for developing other partnerships (ie. with Northern California Deer Association, to provide for accurate deer counts; DFG; FWS; etc). The Willows

office will tentatively be conducting financial audits on approximately 78 Conservation Security Program (CSP) contracts. The audit may be completed by April 2009.

Spear – He reported this was his first attendance at a GCRCD Board meeting. He provided a brief background: recently completed one year at current position with NRCS; began in 1978 with the Lake County SCS; previously worked in Weaverville since 1990. Despite the tough economic times, he provided encouragement to the GCRCD with examples from the Trinity RCD and the involvement with the Trinity National Forest and a community forest management plan which has provided a substantial income flow from timber sales. He reinforced the strong partnership that exists between the NRCS and RCD. Discussion occurred regarding the 2008 Farm Bill and the shortfalls with the current program. The Agricultural Water Enhancement Project (AWEP) has allotted \$53 million dollars nationwide and \$6 million allocated for the Sacramento Valley which is a priority area due to the current drought. Technical funds are directly tied to conservation money. Regarding the federal stimulus bill, the NRCS will see little impact from this money. Spear felt watershed rehabilitation projects and flood plain easement programs would see funding as a result of the stimulus plan. Spear acknowledged Larry Akin, Central Sacramento Valley RC&D (CSVRC&D) Program Coordinator, filling in temporarily for the current vacancy at the Weaverville RC&D. At a recent CSVRC&D Executive Council Meeting, Gary Evans, President, discussed with Spear the potential for the RC&D to relocate to the Willows NRCS office and co-locate with the RCD. The NRCS is in support of co-location as a means to save money (\$2,400 annually) and to provide a multitude of services at the same location. Sutter County is strategically planning a new building that provides a good example of a multi-agency facility. Discussion occurred regarding the upcoming lease renewal with FSA in 2010. Currently NRCS pays \$70,000 annually for approximately 2,600 sq ft of office space (NRCS and RCD). Discussion occurred regarding other potential locations: constructing a new building with a new partner (ie: COR) that would serve as a multi-agency facility/general store featuring local products/deli; utilizing the existing hospital when they move to a new facility due to seismic requirements; Yalow has a lead on a 20,000 sq ft building in Orland that would lease for \$0.45/sq ft. When the current Mendocino National Forest building was being planned, discussion occurred regarding co-location opportunities but it is said that FSA influenced the NRCS decision to reside at the current location.

Maloney – He reported on the \$60,000 grant received by Fruto residents to plant oak trees along both sides of Highway 162. The project has run into difficulties due to right-of-way requirements, private property issues, irrigation logistics, and insurance and maintenance problems.

Akin – He reported the CSVRC&D has no money in the current budget. A national letter writing campaign is underway to provide for continued support of RC&Ds. The CSVRC&D is currently re-drafting the Area Plan and Akin requested the GCRCD review the draft and would like to receive copies of GCRCD plans to assure both agencies are working compatibly. An update was given on the status of the on-line grant search service, Grant Station. Currently the service has been dropped but Akin is researching the feasibility of RC&D national dues paying for the service. Akin gave a report on current grants being managed by the RC&D: Forest Service Grant – provides for biomass technical assistance, forest fuels reduction and biomass utilization; Energy-On Grant – provides for a pyrolysis unit that takes biomass, subjects it to extreme high heat and the by-products are oil, charcoal and a small amount of gas. He provided an update on the ag tourism committee. A focus is on economic development workshops that would benefit the underserved populations.

He reported on the Farm Energy Audit training opportunities. Any landowners receiving federal funding may have to receive an energy audit in the future. Akin encouraged attendance at the training events.

V. LOWER STONY CREEK WATERSHED – PROJECT’S UPDATE

A. Permit Coordination Program (Program)

For background purposes, Street reported on the Glenn County Permit Coordination Program, developed in 2007 with the coordination from the RCD, DFG and NRCS. The intent of the program is to allow for a stream-lined process for landowners to apply for a DFG Section 1602 Agreement to implement habitat enhancement and protection projects on their property. To put the value of the Program in perspective, at a recent Yolo County Permit Coordination Training event, a private consultant quoted \$300,000-\$400,000 to develop a Program. Currently Street is preparing the 2008 Permit Coordination Program Annual Report to DFG.

1. Baker Stony Creek Project (HWY 32)

The 1602 Agreement was signed in 2007 and provided for the herbicide treatment to Arundo and revegetation with native plants to areas left exposed by the removal of Arundo. Tree Free Technologies performed Arundo removal within a small area and piled Arundo cuttings for future transportation to a processing facility. Funding for Tree Free Technologies to complete the project has failed and since the project did not provide for the successful removal of Arundo, no areas were left exposed, hence no revegetation is required. The Annual Report will show current project status as “no activity”.

2. Smith/Baker Ranch Project

The 1602 Agreement was signed in 2007 and provided for the herbicide treatment of Arundo and revegetation with native plants to areas left exposed by the removal of Arundo. A WMA grant provided funds for the herbicide treatments and FWS Partners for Fish and Wildlife Program provided funds for the restoration phase of the project. Landowners have requested the option to move the restoration project upland due to difficulties with the irrigation system, project survival rate within the stream channel, and primarily due to the observation of native plant recruitment occurring successfully in the stream. Street contacted DFG representative Gary Hobgood regarding the proposal to allow for natural recruitment to satisfy the over-arching goals of DFG to protect streams as a result of restoration activities and specifically the 1602 Agreement. Of equal or greater importance is maintaining the integrity of the Program to ensure this and future project success. Hobgood requested additional information/documentation showing the project area and natural recruitment activity. Street is preparing photo documentation and additional supportive information that will be used by DFG to make a decision on the proposal. The Annual Report will show current project status as “active”. Additionally, the request to move the revegetation site to an upland area has been approved by FWS as this site still provides for the songbird habitat requirements of the project. Discussion occurred regarding the value of letting Mother Nature take its course, the additional stress as a result of a prolonged drought, and the disappointment in the revegetation success at the Demonstration Site.

B. Restoration Plan – *Funding Suspended*

Street noted the draft Lower Stony Creek Watershed Restoration Plan (Plan) has been edited with comments received from the final LAC and TAC meetings and is available on the RCD website (www.glenncountyrcd.org). The Plan does not include maps and does not include final editing features but should fulfill the basic requirement

of a Plan. Upon prior recommendation of the Board, landowners within the Sawyer/Arbuckle-Baker Project Area received letters explaining the current situation with the suspension of the Department of Water Resources grant and the draft Plan. In addition, calls were made and a Press Release was submitted to local newspapers providing the same information.

C. Other

Street provided information on a current funding opportunity provided by PG&E for projects targeting restoration of spring-run Chinook Salmon and Steelhead habitat in the Sacramento River Basin. Discussion occurred regarding the decision by landowners to remove all references to fish habitat from the Plan. A consensus from the Board was that the RCD should not pursue this specific funding opportunity. A Weed Management Area meeting is scheduled for the end of March. At that time, staff will discuss the potential for any projects within the Lower Stony Creek area.

VI. COLUSA GLENN SUBWATERSHED PROGRAM – PROJECT UPDATE

A. Memorandum of Understanding, 2009 Estimates

Manhart provided an update on the estimated 2009 revenue generated by the fee for service with Colusa Glenn Subwatershed Program (CGSP). The Colusa Glenn Subwatershed Board approved the 2009 estimates on February 26, 2009; the Board reported they are pleased with the outreach and education MOU results and looks forward to continuing the partnership.

B. General Information

Manhart reported the Sacramento Valley Water Quality Coalition has a new manager hired by Northern California Water Association. She will be facilitating a tour for him and Regional Water Quality Control Board, Central Valley Region staff on March 19th to show them the monitoring sample sites in Colusa and Glenn Counties. The Management Plan tasks for 2009 have been distributed; however, a lot is still unknown on the amount of time it will take to complete the tasks (a management plan is required when there are two or more exceedances in one location). She also reported the CGSP will be forming a partnership with the Sacramento National Wildlife Refuge and encourages everyone to tour their farming operation, it is amazing. Summary of 2009 monitoring information: Sampling occurred the end of January and there was a Conductivity exceedance on Freshwater Creek @ Gibson Road.

VII. FINANCES

A. Finance Committee Report

Yalow and Manhart met to review financials; Roundy was unable to meet this month. Discussion occurred on the below item VII.B., update on the current state budget crisis, and on projected estimates for Workers Compensation and Liability Insurance through Golden State Risk Management Authority. Manhart was directed to obtain additional quotes for comparison. Manhart also distributed a Grant Summary Report in addition to the attached meeting packet reports.

B. Authorization to void check number 1083 to Graham Matthews & Associates due to funding suspension of Department of Water Resources grant

On January 20, check 1083 was approved for Graham Matthews & Associates for work performed August through December 2008. The speculation at that time was the GCRCD would be receiving grant funds reimbursement to cover the amount of the check any day. Due to the actual lack of reimbursement to date, Manhart recommends the check be voided and re-issued upon receipt of grant reimbursement

funding. *Pride moved to void check 1083 in the amount of \$8,399.70 to Graham Matthews & Associates. Roundy seconded. Approved unanimously.*

C. Approve monthly financial reports and expense claims list

Manhart presented financial reports and cash disbursements journal as normal. She noted due to approval of the above item VII.B. we will see an increase in cash on our Balance Sheet next month, as well as in an in our payables. There were no questions. *Yalow moved to approve the monthly financial reports and expense claims list as presented. Roundy seconded. Approved unanimously.*

VIII. RCD FUNDING

A. Discussion on generating cash flow, revenue to maintain operations

Manhart reinforced the current loss of cash flow due to the halting of invoice payments for work performed under our contractual grant agreements with the state. She encouraged the Board to provide ideas, thoughts and motivation regarding potential fee for services the GCRCD could pursue to generate revenue to maintain operation. General discussion included the value the RCD brings to the community and partners and the Board feels it is critical to keep our doors open. Ideas included: lead agency in a Glenn County Fire Safe Council; fee for service with COR; fee for service spray rig; filling a need for businesses needing to downsize, yet still need services performed; water districts; develop a RCD resume portfolio; printing services; event planning; deferred road maintenance for the Forest Service; services for wildlife refuges; labor management; national database for jobs. Board suggested staff contact CARCD for additional ideas and develop a diversified RCD resume portfolio to provide to potential 'customers'. Staff will have a draft resume available at the April meeting.

IX. DISTRICT MANAGER REQUEST

A. Authorization and consent for District Manager to participate in the California Agricultural Leadership Program if granted the opportunity

Manhart provided background on the California Agricultural Leadership Program. The intensive two-year fellowship provides selected individuals with an exceptional professional and personal leadership development experiences. Manhart expressed a desire to apply for the program but needs to show employer consent upon her application due to the number of days required to participate in the program. The RCD Board's consensus was for her to take the opportunity and apply; Mike Landini will sign pertinent paperwork. No formal RCD Board Action was taken.

X. ADJOURNMENT

President Landini moved to adjourn the meeting at 11:22 a.m.

Approved on April 20, 2009 by the Glenn County Resource Conservation District Board.

Attested by,

ML

Mike Landini, President

KM

Kandi Manhart, Secretary

Items Attached:

Balance Sheet

Aged Receivables

Aged Payables

Cash Disbursements Journal

**Glenn County Resource Conservation Dist
Balance Sheet
February 28, 2009**

ASSETS

Current Assets		
Checking-Umpqua 4525	\$	26,220.79
Savings-Umpqua 1724		300.25
Accounts Receivable		85,517.57
Prepaid Expense - Asso Dues		<u>1,498.25</u>
Total Current Assets		113,536.86
Property and Equipment		
Equipment - Office		<u>5,662.17</u>
Total Property and Equipment		5,662.17
Other Assets		
		<u>0.00</u>
Total Other Assets		0.00
Total Assets		<u>\$ 119,199.03</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	16,353.45
Federal Payroll Taxes Payable		866.93
State Payroll Taxes Payable		198.67
Customer Deposit		<u>6,000.00</u>
Total Current Liabilities		23,419.05
Long-Term Liabilities		
		<u>0.00</u>
Total Long-Term Liabilities		0.00
Total Liabilities		23,419.05
Fund Balance		
Fund Bal - General		60,335.90
Fund Bal - Dept Water Res		22,698.16
Fund Bal - Fee for Service		13,773.14
Net Income		<u>(1,027.22)</u>
Total Fund Balance		<u>95,779.98</u>
Total Liabilities & Fund Balance		<u>\$ 119,199.03</u>

3/26/2009 at 10:29 AM

Unaudited - For Management Purposes Only

Glenn County Resource Conservation Dist
Aged Receivables
As of Feb 28, 2009

Customer ID	Customer	Co Telephone 1	Invoice/CM #	0-30	31-60	61-90	Over 90 days	Amount Due
Colusa Glenn SW	Colusa Glenn Sub-Watersher	530-934-9678	# 16	2,496.00				2,496.00
Colusa Glenn SW	Colusa Glenn Sub-Watersher			2,496.00				2,496.00
Dept of Water Res	Dept of Water Resource		April 08 - # 12				1,023.91	1,023.91
Dept of Water Res	Dept of Water Resource		May 08 - # 13				1,947.18	1,947.18
Dept of Water Res	Dept of Water Resource		June 08 # 14				2,320.25	2,320.25
Dept of Water Res	Dept of Water Resource		# 1 to # 11				11,722.10	11,722.10
Dept of Water Res	Dept of Water Resource		# 15				1,339.81	1,339.81
Dept of Water Res	Dept of Water Resource		# 16				888.39	888.39
Dept of Water Res	Dept of Water Resource		DWR # 17				9,484.64	9,484.64
Dept of Water Res	Dept of Water Resource		# 18			13,570.90		13,570.90
Dept of Water Res	Dept of Water Resource		# 19		6,967.41			6,967.41
Dept of Water Res	Dept of Water Resource		# 20 DWR	17,290.26				17,290.26
Dept of Water Res	Dept of Water Resource		# 21	16,466.72				16,466.72
Dept of Water Res	Dept of Water Resource			33,756.98	6,967.41	13,570.90	28,726.28	83,021.57
Report Total				36,252.98	6,967.41	13,570.90	28,726.28	85,517.57

Glenn County Resource Conservation Dist
Aged Payables
As of Feb 28, 2009

Vendor ID	Vendor	Cont Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Bond Tax & Financial	Bond Tax & Financial		# 13849	420.00				420.00
Bond Tax & Financial	Bond Tax & Financial			420.00				420.00
Graham Matthews	Graham Mathews & Associe	530-623-5327	2008-046				1,162.30	1,162.30
Graham Matthews	Graham Mathews & Associe	530-623-5327	2007-096				1,425.70	1,425.70
Graham Matthews	Graham Mathews & Associe	530-623-5327	2007-103				954.40	954.40
Graham Matthews	Graham Mathews & Associe	530-623-5327	2007-112				291.00	291.00
Graham Matthews	Graham Mathews & Associe	530-623-5327	2007-126				628.90	628.90
Graham Matthews	Graham Mathews & Associe	530-623-5327	2007-139				215.60	215.60
Graham Matthews	Graham Mathews & Associe	530-623-5327	2008-060				820.00	820.00
Graham Matthews	Graham Mathews & Associe	530-623-5327	2008-083				1,051.70	1,051.70
Graham Matthews	Graham Mathews & Associe	530-623-5327	2008-102				241.40	241.40
Graham Matthews	Graham Mathews & Associe	530-623-5327	2008-142			150.00		150.00
Graham Matthews	Graham Mathews & Associe	530-623-5327	2009-008	783.30				783.30
Graham Matthews	Graham Mathews & Associe	530-623-5327	2009-020	8,044.20				8,044.20
Graham Matthews	Graham Mathews & Assoc			8,827.50		150.00	6,791.00	15,768.50
Ray Morgan Co	Ray Morgan Company	530-343-6065	# 471247	164.95				164.95
Ray Morgan Co	Ray Morgan Company			164.95				164.95
Report Total				9,412.45		150.00	6,791.00	16,353.45

3/26/2009 at 10:30 AM

Page: 1

Glenn County Resource Conservation Dist
Cash Disbursements Journal
For the Period From Feb 18, 2009 to Mar 16, 2009

<u>Date</u>	<u>Check #</u>	<u>Account ID</u>	<u>Line Description</u>	<u>Debit Amount</u>	<u>Credit Amount</u>
3/9/09	1106	23400	Feb 09 federal payroll taxes	866.92	
3/9/09	1106	10200	Umpqua Bank-IRS		866.92
3/9/09	1107	23600	Feb 09 state payroll tax	198.68	
3/9/09	1107	10200	EDD		198.68
3/16/09	1108	20000	Invoice: # 13849	420.00	
3/16/09	1108	10200	Bond Tax & Financial		420.00
3/16/09	1109	20000	Invoice: # 471247	164.95	
3/16/09	1109	10200	Ray Morgan Company		164.95
	Total			1,650.55	1,650.55