





PRIORITY GEOGRAPHIC AREAS

-  Glenn County, California
-  Sacramento Valley Region

ANNUAL PLAN

TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	RCD FUNDED? Yes No Partially	TASK COMPLETE? Yes No Ongoing
Watershed Health				
Keep an active list of potential projects and partners	D, S	Continuous	Yes	
Take an active role in addressing soil and water quality issues (i.e. irrigated lands, groundwater, erosion, and rangeland water quality)	D, S, N	Continuous	Yes	
Take an active role in addressing soil and water conservation (i.e. rangeland water storage, use of surface/groundwater)	D, S, N	Continuous	Yes	
Take an active role in decreasing invasive plant populations	D, S, N	Continuous	No	
Take an active role in increasing native plant habitat	D, S, N	Continuous	No	
Take an active role in enhancing wildlife habitat	D, S, N	Continuous	No	
Take an active role in wildfire prevention	D, S, N	Continuous	Yes	

**Glenn County Resource Conservation District
Annual Plan FY 2016/2017**

TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	FUNDED? Yes No Partially	TASK COMPLETE? Yes No Ongoing
Research local air quality conditions	S, D	Continuous	No	
Participate in local, regional, state and national forums	S, D	Continuous	Yes	
Land Use and Planning				
Insure the Glenn County General Plan contains an element to protect prime and unique agricultural lands	S, D	Continuous	No	
Develop responses to specific planning actions being considered by Glenn County and Cities as necessary	S, D	Continuous	No	
Research local alternative energy projects	S, D	Continuous	No	
Provide technical expertise when needed	S, N	Continuous	No	
Growing Glenn <i>(promoting local economy)</i>				
Take an active role in supporting direct marketing	S, D	Continuous	No	
Take an active role in promoting producers and businesses	S, D	Continuous	No	
Facilitate beginning farmer and rancher training opportunities, including the disadvantaged community trainings	S	Continuous	Yes	

**Glenn County Resource Conservation District
Annual Plan FY 2016/2017**

TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	FUNDED? Yes No Partially	TASK COMPLETE? Yes No Ongoing
------	--	-------	-----------------------------------	--

Education and Outreach

(incorporate in all aspects of RCD)

Keep an active list of potential projects and partners	S	Continuous	Partially-RCD General Fund	
Contact all schools in the County	S, D	Continuous	Sponsorship Program	
Contact at least 10 youth organizations in the County	S, D	Continuous	Sponsorship Program	
Distribute educational materials	S, D	Continuous	Sponsorship Program	
Continue and expand <i>RCD Connects with Kids</i>	S, D	Continuous	Sponsorship Program	
Expand <i>RCD Come to the WaterSHED</i> (Students Helping Educate & Discover)	S, D	Continuous	Sponsorship Program	
Facilitate Project WET workshops (2 workshops) *RCD Staff must have certification	S	Continuous	Sponsorship Program	
Update Website: www.glenncountyrcd.org	S	Continuous	Partially-RCD General Fund	
Create / update Facebook, other social media tools	S	Continuous	Partially- Sponsorship Program	
Publish press releases and articles for newspapers and other publications	S, D	Continuous	Partially-RCD General Fund	

**Glenn County Resource Conservation District
Annual Plan FY 2016/2017**

TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	FUNDED? Yes No Partially	TASK COMPLETE? Yes No Ongoing
Communicate with legislative representatives and lobby for support of priority projects	D	Continuous	Partially-RCD General Fund	
Provide <i>landowners, land managers, partners</i> and <i>community</i> information to ensure visibility and progress of projects	S, D, N	Continuous	Partially-RCD General Fund	
Provide educational opportunities to historically underserved farmers and ranchers (beginning farmers and ranchers)	S, N	Continuous	Partially-RCD General Fund	
RCD Administration and Operations				
BUDGET				
Implement proper accounting procedures	S, D	Continuous		
Prepare annual budget	S, Financial/ Budget Committee	Begin: April 2016 End: June 2016		
Acquire gap financing as needed	S, D	Continuous		
Prepare monthly financial reports	S	Continuous		
Prepare documentation for audits when required	S	Continuous		
Identify fee for service project opportunities	S, D	Begin: July 2016 End: June 2017		

**Glenn County Resource Conservation District
Annual Plan FY 2016/2017**

TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	FUNDED? Yes No Partially	TASK COMPLETE? Yes No Ongoing
Update Schedule of Fees (Policy No. 3037)	S, D	Begin: July 2016 End: October 2017		
Procure contracts, agreements, grants	S, D, N	Continuous		
Utilize Sponsorship Program	S, D	Continuous		
ADMINISTRATION				
Create and/or update policies, procedures and documents	S, D	Continuous		
Review Long Range Plan	D, S	Begin: July 2016 End: January 2017		
Adopt Annual Work Plan (Review Quarterly)	D, S	July 2016		
Create Annual Report	S, D	Begin: July 2016 End: June 2017		
RCD will continue to have a full and successful functioning board, with 5 active Associate Directors	D, S, N	Continuous		
Elect Officers of the Board	D	July 2016		

**Glenn County Resource Conservation District
Annual Plan FY 2016/2017**

TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	FUNDED? Yes No Partially	TASK COMPLETE? Yes No Ongoing
AB 1234 and AB 1825 (required every 2 years)	S, D	AB 1234: Ethics Training AB 1825: Sexual Harassment Prevention		
Annual employee evaluations	S, D	Varies		
Training for staff	S	Continuous		
Participate in regional, state, and national RCD conferences/meetings	S, D	Continuous		
Provide a raffle item, for an amount of up to \$50.00, at the fall and spring regional RCD meetings	S	Continuous		
Participate in ROP Program as necessary	S	Continuous		
Maintain an external backup system of all RCD computers	S	Weekly		
EVENTS				
Recognize Conservationist of the Year (pending deserving candidate)	Public	Begin: January 2017 End: June 2017	RCD General Fund	

**Glenn County Resource Conservation District
Annual Plan FY 2016/2017**

TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	FUNDED? Yes No Partially	TASK COMPLETE? Yes No Ongoing
Recognize Partner of the Year (pending deserving candidate)	S, D	Begin: January 2017 End: June 2017	RCD General Fund	
Recognize Educator of the Year (pending deserving candidate)	S, D	Begin: January 2017 End: June 2017	RCD General Fund	
Host an Annual Day in the District / Tour for elected officials (formerly Annual B-B-Q)	S, D	May 2017	RCD General Fund	
Participate at Glenn County Fair	S, D, N	May 2017	Sponsorship Program	
Host Speak-Off Contest for high school students	S, D	Begin: August 2016 End: November 2016	Sponsorship Program	
Sponsor a high school student to attend Range & Natural Resources Camp (pending deserving candidate)	S, D	Begin: January 2017 End: June 2017	Sponsorship Program	
NRCS PARTNERSHIP				
Review Partnership (Operational) Agreement	S, D, N	January 2017	RCD General Fund	

**Glenn County Resource Conservation District
Annual Plan FY 2016/2017**

TASK	WHO? RCD Directors – D RCD Staff – S NRCS Staff – N	WHEN?	FUNDED? Yes No Partially	TASK COMPLETE? Yes No Ongoing
Regional Local Work Group Meeting	S, D, N	August 1	RCD General Fund	
Provide Board of Supervisors a presentation on RCD and NRCS (after re-elections)	S, N	Begin: July 2016 End: June 2017	RCD General Fund	

CONTACT INFORMATION

Glenn County



RESOURCE
CONSERVATION DISTRICT

132 North Enright Avenue, Suite C
Willows, California 95988

Phone (530) 934-4601 x5
Website www.glenncountyrcd.org