



ADVISORY COMMITTEE MEETING AGENDA

a standing committee of Glenn County Resource Conservation District

DATE: Tuesday, June 25, 2103

TIME: 3:00 pm – 4:30 pm

LOCATION: Glenn County RCD / Willows USDA Service Center
132 N. Enright Avenue, Suite C
Willows, CA 95988
(530) 934-4601 x5

1. Welcome & Introductions Roundy
2. Public Comment (limit 5 minutes) Roundy
Any person wishing to address Committee on items not on the agenda may do so at this time. The Committee will not make decisions or determinations on items brought up during Public Comment.
3. Approve meeting minutes from previous meeting – **ACTION** Woods
4. Approve Financial Report – **ACTION** K. Landini
5. Advisory Committee Review Roundy
 - a. Review committee members - ensure all voting members qualify
 - i. Review and discuss committee member attendance
 - ii. Review and discuss all committee members are meeting qualifications
 - b. Review roles and responsibilities
 - c. Discuss communication to produce results
6. Advisory Committee Reports
 - a. DRAFT Business Plan – CHAIR Mike Yalow Yalow
 - b. Marketing, Promotion & Special Events – CHAIR Molly Albright Albright
 - i. Special Events Calendar
 - c. Vendor Relations – MARKET MANAGER Lisa Tietz Tietz
 - d. Operations – CHAIR Bruce Roundy / Kandi Manhart Roundy
7. Vendor Application Review Roundy
 - a. Review and clarify membership
 - b. Review and clarify booth fee schedule
8. Promotions Manhart
 - a. Signs around Orland and Willows
 - b. Posters in local businesses
 - c. SNAP/EBT Promotion in July (tentative)

9. Food Policy Council Update

Roundy

10. Adjournment

Roundy

Please note that times are approximate.

CORRESPONDENCE: Mail is distributed for review.

DATE OF NEXT MEETING: _____, Willows USDA Service Center, 132 N. Enright Avenue, Suite C, Willows, CA 95988.

NOTIFICATION REQUESTS: If you would like to be notified of future meetings and events, please call Kandi Manhart, Executive Officer, Glenn County Resource Conservation District at (530) 934-4601 x120 or email Kandi.Manhart@ca.nacdn.net.

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart, Executive Officer, Glenn County Resource Conservation District at (530) 934-4601 x120. Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats. (28 CFR 35.101-35.164 ADA Title II.)