



Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Donnan Arbuckle, Jim Giachino, Gilbert Goedhart, Vacancy

Associate-Directors:

Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jill Egly, Jerry Ehorn, Josh Enos,
Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Lorri Pride, Mellise Albright, Peter Carley, Rebecca Ford, Susan Steuben

Staff:

Kandi Manhart, Executive Officer
Lisa Tietz, Glenn County Certified Farmers Market Manager ~ Stephini Deitz, Administrative Assistant

Meeting Minutes

Date: Monday, October 15, 2012
Time: 9:00 am to 12:00 pm
Location: Willows City Hall
201 N Lassen Street
Willows, CA 95988

DIRECTORS PRESENT: Mike Landini, President; Mike Yalow, Vice President; Bruce Roundy, Treasurer; Donnan Arbuckle and Jim Giachino.

DIRECTORS ABSENT: Gilbert Goedhart.

ASSOCIATE DIRECTORS PRESENT: None.

ASSOCIATE DIRECTORS ABSENT: Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jill Egly, Jerry Ehorn, Josh Enos, Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Lorri Pride, Mellise Albright, Peter Carley, Rebecca Ford, Susan Steuben.

OTHERS PRESENT: Lisa Humphreys, Farm Bureau; Rob Vlach, NRCS; Kandi Manhart, RCD Staff.

I. CALL TO ORDER & INTRODUCTIONS

Vice President Yalow called the meeting to order at 9:00 am. Introductions ensued.

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance ensued.

III. PUBLIC COMMENT (limit 5 minutes):

None.

IV. MINUTES

A. Approve meeting minutes for September 17, 2012

Vice President Yalow entertained a motion. *Arbuckle moved to approve meeting minutes for September 17, 2012 as presented. Roundy seconded. Approved.*

V. RCD REPORTS

A. Directors and Associate-Directors

1. One Director Vacancy

Directors reported on meeting attendance and various matters.

B. Executive Officer

Manhart reported off her written report and reported on meeting attendance and various matters.

1. Authorization to remove Associate-Directors who did not respond to participation inquiry

Manhart reported she contacted Associate-Directors via email and mail to determine if they would like to remain an Associate-Director; she reported those who confirmed participation, respectfully withdrew participation and those who did not respond to the communications. Discussion ensued. *Arbuckle moved to confirm removing Associate-Directors who respectfully withdrew their participation and remove those who did not respond to inquiry. Roundy seconded. Approved.* It was noted all those who would like to become an Associate-Director may request so to the Board of Directors at an RCD Meeting.

2. Review Standing Committees, Ad Hoc Committees & Representatives List

Manhart presented current list dated January 23, 2012 and recommended the Board of Directors review. Discussion ensued. Changes made by consensus included:

- Change Policies Committee from being standing to ad hoc committee
- Remove County General Plan – Donnan Arbuckle from Representatives
- Remove County Green Team – Executive Officer from Representatives
- Add County Food Policy Council – Executive Officer to Representatives

C. Glenn County Certified Farmers Market Manager

Tietz report was provided in meeting packet. No questions presented.

VI. PARTNER REPORTS

Vlach – NRCS – reported on programs and various matters.

Humphreys – Farm Bureau – reported on programs and various matters.

VII. PROJECT UPDATES

A. CA DOC Stony Creek Watershed Coordinator – Active

Manhart provided report. Discussion ensued.

B. CARCD Xerces Society Pollinator Conservation on CA Farms – Active

Manhart provided report. Discussion ensued.

C. WCRME Beginning Farmers and Ranchers Results Oriented Financial Planning Workshops – Active

Manhart provided report. Discussion ensued.

D. USDA NRCS Cooperative Agreement # 2 – Active

Manhart provided report. Discussion ensued.

E. Nesting Habitat Product Sales

Manhart provided report. Discussion ensued.

F. Glenn County Certified Farmers Market

Manhart provided report. Discussion ensued.

G. Colusa Glenn Subwatershed Program Outreach and Education Services

Manhart provided report. Discussion ensued.

VIII. FINANCIAL REPORT

A. Report provided by Financial Committee

Roundy and Manhart provided report. Discussion ensued.

B. Discussion and recommendation to approve Financial Statements with Auditor's Report for the fiscal year ended June 30, 2012

Financial/Budget Committee recommended approving Financial Statements with Auditor's Report for the fiscal year ended June 30, 2012. Discussion ensued. *Yalow moved to approve the item. Arbuckle seconded. Approved.*

C. Discussion and recommendation to approve 2012 Special District's Transaction Report for State Controller's Office

Financial/Budget Committee recommended approving 2012 Special District's Transaction Report for State Controller's Office. Discussion ensued. *Arbuckle moved to approve the item. Yalow seconded. Approved.*

D. Discussion and recommendation to approve and confirm submittal of Special District's Local Government Compensation Report for Calendar Year 2011

Financial/Budget Committee recommended approving and confirming submittal of Special District's Local Government Compensation Report for Calendar Year 2011. Discussion ensued. *Arbuckle moved to approve the item. Roundy seconded. Approved.*

E. Approve monthly financial reports and cash disbursements journals

Manhart reported on written report. Discussion ensued. She requested the following be added to the cash disbursements journal for the GCCFM and corrected on cash disbursements journal for the GCRCD:

ADD – GCC Farmers Market, Check #263 Lannie's Septic Service LLC \$150.15 (Vendor BBQ)

CORRECTION – GCRCD, Check #3347 for Golden State Risk Management Authority, NOT Check #1314

Arbuckle moved to approve monthly financial reports and cash disbursements journals as presented and with noted amendments. Roundy seconded. Approved.

IX. WEB HOSTING SERVICES

A. Discussion and possible action to enter into an agreement with Watson Farrell Design Agency for web hosting services

Manhart presented item. Discussion ensued. Financial/Budget Committee recommended approving agreement with Watson Farrell Design Agency for web services for one year and then re-evaluate options for second year. *Yalow moved to approve item and re-evaluate services in one year. Roundy seconded. Landini abstained. Arbuckle Objected. Approved.*

X. ADJOURNMENT

President Landini adjourned the meeting at 9:45 am.

SPECIAL EVENT


CARCD High School Speak-Off Contest

"How can RCD's protect natural resources through community action?"

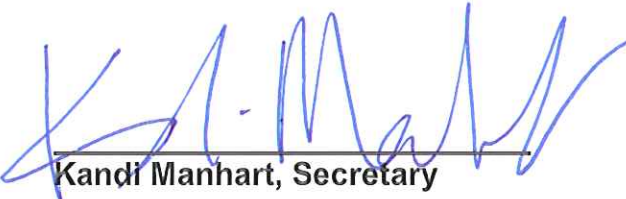
Ensued.

Approved on November 19, 2012 by the Glenn County Resource Conservation District Board.

Attested by,



Mike Landini, President



Kandi Manhart, Secretary

Items Attached:

Cash Disbursements Journals w/ Amendments

Glenn County Resource Conservation District

10/19/2012 2:11 PM

Register: UMPQUA Checking
 From 09/18/2012 through 10/15/2012
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/18/2012	3339	Cardmember Service	UMPQUA Visa	Acct: 4798 5100 470...	247.72	X		32,769.19
09/18/2012	3340	Farrell Design Group	Accounts Payable	Website Design & D...	2,500.00	X		30,269.19
09/21/2012			Undeposited Funds	Deposit		X	2,959.25	33,228.44
09/24/2012	3341	AT&T	Operations:Telephone, Telecom...	530 934-8036 087 5	92.37			33,136.07
10/04/2012			Undeposited Funds	Deposit			15.00	33,151.07
10/15/2012			Undeposited Funds	Deposit			72.93	33,224.00
10/15/2012	3342	Kandi Manhart - PETTY CA...	Petty Cash		199.57			33,024.43
10/15/2012	3343	Kandi Manhart	Education & Outreach:Speak-O...	High School Speak-...	75.00			32,949.43
10/15/2012	3344	Kampschmidt Payroll & Acc...	-split- Accounting Fees	Invoices 2012-803	105.00			32,844.43
			Accounting Fees	Payroll Services - Pa...	-7.00			
			Accounting Fees	Payroll Services - Pa...	-28.00			
			Accounting Fees	Payroll Services - Ta...	-70.00			
10/15/2012	3347	Golden State Risk Managem...	Accounts Payable	GCRCD FY 2012-20...	1,450.00			31,394.43
10/15/2012	3345	Ray Morgan Company	-split- Color Copier	Invoice #316698	226.88			31,167.55
			B/W Copies	Color Copier Contrac...	-163.30			
			CLR Copies	B/W Copies	-19.47			
				CLR Copies	-44.11			
10/15/2012	3346	Robert A. Gustafson CPA	-split- Audit Fees	Invoice 13403 - Audi...	3,650.00			27,517.55
				FY ended June 30, 2...	-3,400.00			

Corrected

Glenn County Resource Conservation District

Register: UMPQUA Checking
 From 09/18/2012 through 10/15/2012
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
10/15/2012	EFTPS	IRS	Payroll Expenses:Payroll Taxes...		2,624.34		24,893.21
10/15/2012	EFT	EDD	Payroll Expenses:Payroll Taxes...		546.77		24,346.44
10/15/2012			-split- Undeposited Funds	Deposit		34,432.91	58,779.35
			Undeposited Funds	September 2012		2,360.75	
			Undeposited Funds	Invoice 6 + Part of In...		32,072.16	
			Audit Fees	State Controller's Re...	-250.00		

Glenn County Resource Conservation District

10/19/2012 2:13 PM

Register: GCC Farmers Market

From 09/18/2012 through 10/15/2012

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/21/2012			Undeposited Funds	Deposit		X	35.00	12,143.12
09/28/2012			-split- Undeposited Funds	Deposit		X	638.98	12,782.10
			Undeposited Funds	WILLOWS MARKET			150.00	
			Undeposited Funds	ORLAND MARKET			180.00	
			Undeposited Funds	WILLOWS MARKET			75.00	
			Undeposited Funds	ORLAND MARKET			175.00	
			Undeposited Funds	1/2 Port-A-Potties W...			58.98	
10/15/2012	262	Lannie's Septic Service LLC	Farmers Market:Portable Pottie...	Invoice 17056 - Port...	230.15			12,551.95
10/15/2012	263	Lannie's Septic Service LLC	Farmers Market:Portable Pottie...	Invoice #17046 - Ve...	150.15			12,401.80