



Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Shannon Douglass, Jim Giachino, Gilbert Goedhart

Associate-Directors:

Candis Woods, Kathy Landini, Peter Carley, Spring Groteguth

Staff:

Kandi Manhart, Executive Officer ~ Kellie Wilson, Glenn County Certified Farmers' Market Manager

Meeting Minutes

Date: Monday, November 18, 2013

Time: 9:00 am to Noon

Location: USDA Service Center
132 North Entright Avenue, Suite C
Willows, CA 95988

DIRECTORS PRESENT: Mike Landini, President; Mike Yalow, Vice President; Bruce Roundy, Treasurer; Jim Giachino and Gilbert Goedhart.

DIRECTORS ABSENT: Shannon Douglass.

ASSOCIATE DIRECTORS PRESENT: Peter Carley.

ASSOCIATE DIRECTORS ABSENT: Candis Woods, Kathy Landini and Spring Groteguth.

OTHERS PRESENT: Jody Samons and Betsy Karle, UCCE; Jessica Erdahl, USACE Black Butte; Robert Vlach, NRCS; Kandi Manhart, RCD Staff.

I. CALL TO ORDER, WELCOME & INTRODUCTIONS

President Landini called the meeting to order at 9:07 am. Welcome and introductions ensued.

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance ensued.

III. PUBLIC COMMENT (limit 5 minutes):

None.

IV. MINUTES

A. Approve RCD Meeting Minutes for September 16, 2013

President Landini entertained a motion. *Yalow moved to approve RCD Meeting Minutes dated September 16, 2013 as presented. Giachino seconded. Approved.*

V. RCD REPORTS

A. Directors and Associate-Directors

1. One Director Vacancy

Directors reported on meeting attendance and various matters.

B. Executive Officer

Manhart provided report and reported on meeting attendance and various matters.

VI. PARTNER REPORTS

Karle – *UCCE* – Reported on programs and various matters.

Jessica – *USACE* – Reported on programs and various matters.

Vlach – *Ag Department* – Reported on programs and various matters.

VII. PROJECT UPDATES

A. USDA NRCS Cooperative Agreement # 3 – Active

Manhart provided report. Discussion ensued.

B. Nesting Habitat Products

Manhart provided report. Discussion ensued.

C. Colusa Glenn Subwatershed Program Outreach and Education Services

Manhart provided report. Discussion ensued.

D. Glenn County Certified' Farmers Market

Roundy provided report. Discussion ensued.

VIII. FUTURE PROJECTS, PROGRAMS, FEE FOR SERVICE OPPORTUNITIES

A. Ongoing discussion between Board and Staff

President Landini encouraged discussion. Discussion ensued.

B. WCRME Proposal Update: Succession Planning Workshops

Manhart reported that she is working with Butte County RCD to again apply for a grant to conduct Succession Planning Workshops. Proposal is due December 12.

IX. GLENN COUNTY ECONOMIC DEVELOPMENT STRATEGY

A. Discussion on final plan, potential to participate in implementation

Manhart provided background. Samons provided additional background and an update. Discussion ensued. Next meeting to discuss plan and future implementation is scheduled on December 18.

X. FINANCIAL REPORT

A. Report provided by Financial Committee

Manhart provided report. Discussion ensued.

B. Discussion and recommendation to approve Financial Statements with Auditor's Report for the fiscal year ended June 30, 2013

Roundy moved to approve above report as presented. Yalow seconded. Approved.

C. Discussion and recommendation to approve and confirm submittal of 2013 Special District's Transactions Report for State Controller's Office

Roundy moved to approve above report as presented. Giachino seconded. Approved.

D. Discussion and recommendation to approve and confirm submittal of Special District's Local Government Compensation Report for Calendar Year 2012

Roundy moved to approve above report as presented. Yalow seconded. Approved

E. Discussion and recommendation to approve 1.2% CPI increase in salary for Executive Officer effective November 1, 2013

Landini moved to approve 1.2% CPI increase in salary for Executive Officer, Kandi Manhart, effective November 1, 2013. Roundy seconded. Approved.

F. Approve monthly financial reports and cash disbursement journals

Manhart provided update and requested the following cash disbursements be approved:

RCD Main Account:

Check # 3443	Cardmember Services	\$1,056.32
Check # 3444	AT&T	\$113.12
Check # 3445	Ray Morgan Co.	\$512.39
Check # 3446	Office Depot	\$157.40
Check # 3447	Hunter Dupee	\$100.00
Check # 3448	Kaylin Renfro	\$75.00
Check # 3449	Dominic Brock	\$50.00
Check # 3450	Robert A. Gustafson	\$3,650.00
Check # 3451	AT&T	\$113.04
Check # 3452	Kampschmidt Payroll & Acct.	\$144.00
Check # 3453	GSRMA	\$1,310.58
Check # 3454	CARCD SVRofRCDs	\$110.00
Check # 3455	Ray Morgan Co.	\$170.44
Check # 3456	-VOID-	
Check # 3457	PK Cabinets	\$125.10
Check # 3459	Kampschmidt Payroll & Acct.	\$44.00
Check # 3460	Mike Yalow	\$50.00
Check # 3461	Kandi Manhart	\$239.38
EFT	Intuit-Checks	\$166.60

GCCFM and SNAP Account:

Check # 143	CASHIER-CDFA CFM (Orland)	\$58.20
Check # 144	CASHIER-CDFA CFM (Willows)	\$52.20
Check # 145	Lannie's Septic Service	\$30.10

Roundy moved to approve above cash disbursements and reconciliations for checking and savings accounts (September and October) as presented. Yalow seconded. Approved.

XI. UPDATES & EVENTS

A. Holiday Celebration and Partner of the Year Award Ceremony - December 18

Manhart requested discussion on event. Discussion ensued. Manhart will switch date to December 19 due to other events scheduled December 18.

XII. CLOSED SESSION per Ralph M. Brown Act, Section 54954.2

A. Executive Officer Annual Evaluation

XIII. REPORT FROM CLOSED SESSION

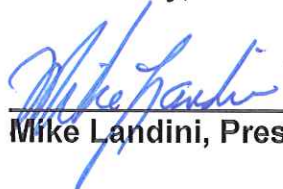
Giachino reported the evaluation was conducted.

XIV. ADJOURNMENT

President Landini adjourned the meeting at 11:47 am.

Approved on January 27, 2013 by the Glenn County Resource Conservation District Board.

Attested by,



Mike Landini, President



Kandi Manhart, Secretary

Items Attached:

None