



Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Donnan Arbuckle, Jim Giachino, Gilbert Goedhart, Vacancy

Associate-Directors:

Candis Woods, Chet Vogt, Danielle Spring Groteguth, Greg Massa, Holly Anthieny, Jill Egly, Jerry Ehorn, Josh Enos,
Kathy Landini, Karalissa Cutler, Karissa Leonard, Laura Powell, Lorri Pride, Mellise Albright, Peter Carley, Rebecca Ford, Susan Steuben

Staff:

Kandi Manhart, Executive Officer ~ Claudia Street, Projects Manager ~ Liz Brackmann, Watershed Coordinator
Lisa Tietz, Glenn County Certified Farmers Market Manager ~ Stephini Deitz, Administrative Assistant

Meeting Minutes

Date: Monday, March 19, 2012
Time: 9:00 a.m. to Noon
Location: USDA Service Center
132 North Enright Avenue, Suite C
Willows, CA 95988

DIRECTORS PRESENT: Mike Landini, President; Mike Yalow, Vice President; Bruce Roundy, Treasurer; Donnan Arbuckle, and Jim Giachino.

DIRECTORS ABSENT: Gilbert Goedhart

ASSOCIATE-DIRECTORS PRESENT: Candis Woods.

ASSOCIATE DIRECTORS ABSENT: Kathy Landini, Chet Vogt, Greg Massa, Holly Anthieny, Jerry Ehorn, Jill Egly, Josh Enos, Karalissa Cutler, Karissa Leonard, Laura Powell, Lorri Pride, Mellise Albright, Peter Carley, Rebecca Ford, Spring Groteguth, and Susan Powell Steuben.

OTHERS PRESENT: Jim Donnelly, Glenn County Ag Commissioner; Vicky Dawley, Tehama County RCD; Kevin Greer, Tehama County RCD; Robert Vlach, NRCS; Kandi Manhart, Claudia Street, Liz Brackmann and Stephini Deitz, RCD Staff.

I. CALL TO ORDER & INTRODUCTIONS

President Mike Landini called the meeting to order at 9:04 a.m.

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance ensued.

III. PUBLIC COMMENT (limit 5 minutes):

None.

IV. MINUTES

A. Approve meeting minutes for February 27, 2012

President Mike Landini entertained a motion. Treasurer Roundy moved to approve meeting minutes for February 27, 2012 as presented. Vice President Yalow seconded. Approved.

V. RCD REPORTS

A. Directors and Associate-Directors

1. One Director Vacancy

Directors and Associate-Directors reported on meeting attendance and various matters.

B. Executive Officer

Manhart reported off her written report and reported on meeting attendance and various matters.

C. Projects Manager

Street reported off her written report and reported on meeting attendance and various matters

D. Watershed Coordinator

Brackmann reported off her written report and reported on meeting attendance and various matters.

E. Glenn County Certified Farmers Market Manager

Manhart reported off written report from Manager Lisa Tietz and reported on meeting attendance and various matters.

VI. PARTNER REPORTS

Vlach reported on Waterbird Habitat & Enhancement Program sign up on March 12th, 2012 in Woodland. Vlach reported on other meetings and various matters.

VII. SPECIAL PRESENTATION

Tehama County Resource Conservation District Manager Vicky Dawley and Mobile Irrigation Lab Manager Kevin Greer presented on the services provided by the Mobile Irrigation Lab. Discussion ensued.

VIII. PROJECTS UPDATE

A. CA DOC Stony Creek Watershed Coordinator – Active

Street and Brackmann updated objectives. Discussion ensued. Street discussed Arundo removal status. Brackmann reported on status of 5K/10K Run/Walk event to be held on May 5th, 2012

A.1. Discussion and authorization to approve Run Your Tail Off 5K/10K Event Registration Form

Brackmann reported on status of 5K/10K Run/Walk event to be held on May 5th, 2012. Proposed to approve Run Your Tail Off 5K/10K Event Registration Form. Discussion ensued. Director Arbuckle moved to approve Run Your Tail Off 5K/10K Event Registration Form as presented. Treasurer Roundy seconded. Approved.

B. CARCD Xerces Society Pollinator Conservation on CA Farms – Active

Street reported on written update. Discussion ensued. Next monitoring date is set for March 19, 2012. Street reported will be monitoring twice a month until the end of the grant.

C. WCRME Beginning Farmers and Ranchers Results Oriented Financial Planning Workshops – Active

Brackmann reported on written report. Discussion ensued.

D. USDA NRCS Cooperative Agreement #1 – Active

Manhart reported on progress. Agreement #1 will be exhausted in March 2012 approximately. Discussion ensued.

E. USDA NRCS Cooperative Agreement # 2 – Active

Manhart reported Agreement #2 will be utilized once Agreement #1 is exhausted. Discussion ensued.

F. Nesting Habitat Product Sales

Deitz reported on current inventory and Profit and Loss Statement. Discussion ensued. Deitz reported a meeting set for March 19, 2012 to discuss the future prospects with current producers.

G. Glenn County Certified Farmers Market

Manhart report on written report. Discussion ensued.

IX. POSITION DESCRIPTION

A. Discussion and authorization to approve Glenn County Certified Farmers Market Position Description

Manhart proposed an authorization to approve Glenn County Certified Farmers Market Position Description as presented. Director Arbuckle moved to approve Glenn County Certified Farmers Market Position Description as presented. Vice President Yalow seconded. Approved.

X. FINANCIAL REPORT

A. Report provided by Financial Committee

Manhart reported the Financial/Budget Committee did not meet this month. Discussion ensued.

B. Discussion and authorization to enter into agreement with payroll service provider

Manhart reported on written report and proposed to approve services with Kelly Kampschmidt for 3 years with an annual review for changes. Discussion ensued. Vice President Yalow moved to approve entering into a payroll service agreement with provider Kelly Kampschmidt, effective April 2012 payroll for 3 years with an annual review for changes. Treasurer Roundy seconded. Approved.

C. Approve monthly financial reports and cash disbursements journals

Manhart reported on written report. Treasurer Roundy moved to approve monthly financial reports and cash disbursements journals and Vice President Yalow seconded. Approved.


President Landini asked if there were any other matters to discuss. Deitz Inquired about developing a website. Discussion ensued. Further discussion needed.

XI. ADJOURNMENT

President Mike Landini adjourned the meeting at 11:50 a.m.

Approved on April 16, 2012 by the Glenn County Resource Conservation District Board.

Attested by,



Mike Landini, President



Kandi Manhart, Secretary

Items Attached:

Cash Disbursements Journals

Glenn County Resource Conservation District

3/15/2012 1:38 PM

Register: UMPQUA Checking
 From 02/28/2012 through 03/19/2012
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/29/2012	1275	Claudia L. Street	Payroll Expenses:Payroll	February 2012	3,132.35			34,563.56
02/29/2012	1277	Stephini A. Deitz	Payroll Expenses:Payroll	Hire date 12/1/2011	1,904.34			32,659.22
02/29/2012	1274	Kandi E. Manhart	Payroll Expenses:Payroll		3,746.80			28,912.42
02/29/2012	1276	Elizabeth W. Brackmann	Payroll Expenses:Payroll		3,238.08			25,674.34
03/05/2012			-split- Undeposited Funds	Deposit			1,306.00	26,980.34
			Undeposited Funds	Final Payment for In...			306.00	
			Undeposited Funds				1,000.00	
03/15/2012			-split- Undeposited Funds	Deposit			1,470.00	28,450.34
			Undeposited Funds				135.00	
			Undeposited Funds				810.00	
			Undeposited Funds				525.00	
03/19/2012	3272	Claudia Street	Accounts Payable	WCRME Workshop ...	573.78			27,876.56
03/19/2012	3273	Office Depot	Accounts Payable	Supplies for WCRME	152.21			27,724.35
03/19/2012	3274	Phil Kline	Accounts Payable	15 Wood Duck Boxes	625.50			27,098.85
03/19/2012	3275	Tri-County Newspapers	Accounts Payable	Class Display Empl -...	56.10			27,042.75
03/19/2012	3276	Office Depot	Accounts Payable	Desk Organizer for O...	31.28			27,011.47
03/19/2012	3277	Kandi Manhart - PETTY CA...	Petty Cash	reimbursement of Pet...	198.39			26,813.08