



ADVISORY COMMITTEE

MINUTES

DATE: Monday, May 20, 2014
TIME: 10:00 am – 12:00 pm
LOCATION: Willows USDA Service Center
 132 N Enright Ave, Suite C
 Willows, CA 95988

ROLL CALL:

Vendors (Voting)	Individuals of the community, partners, and interested volunteers (Non-Voting)
1. Tim Pedrozo – Pedrozo Dairy & Cheese Company (Orland)	Kandi Manhart, Executive Officer, Glenn County RCD
2. Sasha Tkacheff – Umpqua Bank (Willows)	Kellie Wilson, Market Manager
3. Kathy Landini – Divide Ranch (Elk Creek)	
4. Heather, Paige and Emily Baker – B and B farm Chicks (Willows)	
5. Carol Avellino – Cowgirl Eggs (Orland)	
RCD Board of Directors	OTHERS:
None	
OTHERS:	

ABSENT:

Vendors (Voting)	Individuals of the community, partners, and interested volunteers (Non-Voting)
RCD Board of Directors	
Bruce Roundy	

1. Welcome & Introductions

Called to order by Chairperson Tim Pedrozo at 10:15 am. Welcome and introductions ensued.

2. Public Comment (limit 5 minutes)

Any person wishing to address Committee on items not on the agenda may do so at this time. The Committee will not make decisions or determinations on items brought up during Public Comment.

None.

3. Approve meeting minutes from previous meeting April 28, 2014 – Action

Chairperson Tim Pedrozo entertained a motion. *Kathy Landini moved to approve April 28, 2014 meeting minutes as presented. Paige Baker seconded. Approved.*

4. Approve financial report – Action

Chairperson Tim Pedrozo entertained a motion. *Carol Avellino moved to approve financial report as presented. Emily Baker seconded. Approved.*

5. Market Manager Report – Kellie Wilson

Craft days have several vendors available; all regular vendors are returning to the market.

6. Advisory Committee

a. Discuss community outreach and approve any policy changes presented to the committee – **ACTION**

i. Willows Chamber Business Expo discussed, GCCFM committee requests that our vendors have exclusive right to sell food product within the market space and time that other community organizations do not sell as vendors in the vicinity. Kandi Manhart will write a letter to address this issue.

ii. Kathy Landini discussed vendors arriving late to the market set up time. Committee is continuing to leave the late fee assessment to Market Manager's discretion.

b. Marketing Committee Report, Emily or Paige Baker.

i. Banners, flyers, and magnets completed and distributed.

7. Misc items for discussion only – Chairperson Tim Pedrozo discussed Heather Baker's suggestion of a "gleaner" vendor and potential GCCFM liabilities.

8. Schedule next meeting and agenda items

Next meeting was scheduled for June 17, 2014 at the Willows USDA Service Center, 132 N Enright Avenue, Suite C, Willows, CA 95988.

9. Adjournment

Meeting adjourned at 11:48 am by Chairperson Tim Pedrozo.

Approved on October 20, 2014 by the Glenn County Resource Conservation District.

Attested by,



Tim Pedrozo, Chairperson



Sasha Tkacheff, Secretary

XON