



FINANCIAL/BUDGET COMMITTEE

Standing Committee Meeting Agenda

Wednesday, October 25, 2017

9:00 am to 10:00 am

USDA Service Center / Glenn County RCD
132 North Enright Avenue, Suite C
Willows, CA 95988

Brian Lohse, Treasurer
Gilbert Goedhart, President
Kathy Landini, Associate Director
Kandi Manhart, Executive Officer

1. Call to Order

2. Public Comment (limit 5 minutes)

Any person wishing to address Committee on items not on the agenda may do so at this time. The Committee will not make decisions or determinations on items brought up during Public Comment.

3. Meeting Minutes

Review previous meeting minutes, if necessary

Previous meeting minutes approved in RCD Meeting Agenda Consent Calendar – September 2017

4. DRAFT Financial Reports/Update

Review and discuss

a. Regular monthly reports

b. FY 2017-2018 Actual vs. Budget and Forecast

c. Budget Notes

i. Update on USDA NRCS soil health budget; 2 grants separated

d. Others

i. Discussion and possible action to approve Stratti quotes #1 and #2 for new employee work station – **ACTION**

5. DRAFT FY 2016-2017 Audit

Review and discuss

a. Discussion and possible recommendation to approve DRAFT FY 2016-2017 Audit provided by Bob Gustafson, CPA and audit service provider for finalization and approval at next regular RCD Meeting

6. Staff Update

Review and discuss

- a. Program [Development] Coordinator / Soil Health Coordinator – rate and benefit update; recommendation for finalization and approval at next regular RCD Meeting
- b. Program Coordinator / CGSP Outreach & Education – rate and benefit update; recommendation for finalization and approval at next regular RCD Meeting

7. Projects/Contracts Update

Review and discuss

FEE FOR SERVICES

- a. Colusa Glenn Subwatershed Program
- b. Glenn County Rangeland Association
- c. Highway 162 Fuel Break & Continued Fuels Reduction
- d. Glenn County Certified Farmers' Market Financial Recordkeeping
- e. Others

FEDERAL GRANTS

- a. NRCS Cooperative Agreement - Soil Health 2015 & 2017
 - i. Key Note Speaker: Gabe Brown – UPDATE
- b. Others

STATE GRANTS

- a. CAL FIRE - County Road 306 Fuel Break
- b. DOC Financial Assistance Program - Capacity Building
- c. CDFA - Healthy Soils Technical Workshop Grant
- d. CDFA - Healthy Soils Demonstration Project Grant Application – None Submitted
- e. CARCD-Irrigation Evaluations, Technical Assistance and Outreach to Support the SWEEP Assistance Program - *Pending CARCD sub-agreement*
- e. Others

8. RCD *Connects with Kids*

- a. 2017 Sponsorship Packet Available; discuss steps to updating for 2018 calendar year
- b. Annual Fundraiser “Run Your Tail Off... through the Watershed” 5K/10K Trail Run-Walk
- c. Nest Box Habitats
- d. Wildlife Escape Ramps
- e. Local & Regional Speak-Off Contest
- f. Natural Resources & Range Camp
- g. Other Activities

9. Other

- a. Discussion and possible action to approve CARCD Annual Conference Director/Staff Participation – **ACTION**
- b. Discussion on 2018 meeting schedule – provide input and possible recommendation at next regular RCD Meeting

10. Adjournment

Please note that times are approximate.

**DATE OF NEXT MEETING: TBD – USDA SERVICE CENTER,
132 N. ENRIGHT AVENUE, SUITE C, WILLOWS, CA 95988.**

NOTIFICATION REQUESTS: If you would like to be notified of future meetings and events, please call Kandi Manhart, Executive Officer at (530) 934-4601 x5 or email Kandi.Manhart@ca.nacdnet.net.

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart, Executive Officer at (530) 934-4601 x120. Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats. (28 CFR 35.101-35.164 ADA Title II.)