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## FINANCIAL/BUDGET COMMITTEE

### Standing Committee Meeting Agenda – Amended

Monday, April 20, 2015

9:00 am to 11:00 am

USDA Service Center / Glenn County RCD  
132 North Enright Avenue, Suite C  
Willows, CA 95988

Bruce Roundy, Treasurer  
Kathy Landini, Associate Director  
Kandi Manhart, Executive Officer

#### 1. Call to Order

#### 2. **Public Comment (limit 5 minutes)**

Any person wishing to address Committee on items not on the agenda may do so at this time. The Committee will not make decisions or determinations on items brought up during Public Comment.

#### 3. Meeting Minutes

Review meeting minutes from February 2, 2015 – *Minutes will be placed on next RCD Meeting Agenda's Consent Calendar*

#### 4. DRAFT Financial Reports

Review and discuss reports

- a. Regular monthly reports
- b. Profit & Loss Budget vs. Actual
- c. RCD *Connects with Kids* Fundraiser Update: "4<sup>th</sup> Annual Run Your Tail Off... through the Watershed" 5K/10K Trail Run-Walk, FREE Family Festival and FREE Kids Dash
- d. Natural Resources & Range Camp Sponsorship Update
- e. Annual RCD BBQ & Awards Update
- f. Project/agreement updates, including pending applications

#### 5. DRAFT FY 2015-2016 Budget

- a. Review and discuss DRAFT FY 2015-2016 Budget
- b. Discussion and possible action on timeline to present to RCD Board for consideration of approval – **ACTION**

**6. Payroll and Accounting Services Contract (Amendment – New Item)**

- a. Review and discuss
- b. Discussion and possible action to continue Kelly Kampschmidt – Payroll and Accounting Services Agreement and present to RCD Board for consideration of approval – **ACTION**

**7. Glenn County Certified Farmers' Market**

- a. Update
- b. Discussion and possible action to close checking account and transfer monies to new management for GCCFM – **ACTION**

**8. Current Inventory**

- a. Review and discuss report

**9. Office Location**

- a. Update

**10. Adjournment**

Please note that times are approximate.

**DATE OF NEXT MEETING: JUNE 15, 2015 – USDA SERVICE CENTER, 132 N. ENRIGHT AVENUE, SUITE C, WILLOWS, CA 95988.**

**NOTIFICATION REQUESTS:** If you would like to be notified of future meetings and events, please call Kandi Manhart, Executive Officer at (530) 934-4601 x120 or email [Kandi.Manhart@ca.nacdnet.net](mailto:Kandi.Manhart@ca.nacdnet.net).

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart, Executive Officer at (530) 934-4601 x120. Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats. (28 CFR 35.101-35.164 ADA Title II.)