



FINANCIAL/BUDGET COMMITTEE

Standing Committee Meeting Agenda

Wednesday, June 28, 2017

9:00 am to 10:00 am

USDA Service Center / Glenn County RCD
132 North Enright Avenue, Suite C
Willows, CA 95988

Bruce Roundy, Treasurer
Gilbert Goedhart, Acting President
Kathy Landini, Associate Director
Kandi Manhart, Executive Officer

1. Call to Order

2. Public Comment (limit 5 minutes)

Any person wishing to address Committee on items not on the agenda may do so at this time. The Committee will not make decisions or determinations on items brought up during Public Comment.

3. Meeting Minutes

Review previous meeting minutes, if necessary

Previous meeting minutes approved in RCD Meeting Agenda Consent Calendar – May 2017

4. DRAFT Financial Reports/Update

Review and discuss

- a. Regular monthly reports
- b. FY 2016-2017 Actual vs. Budget and Forecast
- c. Others

5. DRAFT #2 FY 2017-2018 Budget

Review and discuss

- a. Discussion and possible action to approve DRAFT FY 2017-2018 Budget – **ACTION**

6. Staff Salary & Benefits

Review and discuss

- a. Staff salary adjustments for RCD Staff, effective July 1, 2017, as approved by RCD Board of Directors on May 15, 2017 – *Verification of funding availability*
- b. Current RCD Staff leave benefits

- c. Staff benefits in future – *Update*
- d. Hiring of Administrative Assistant – *Update*
- e. Hiring of Soil Health Coordinator – *Update*

7. Projects/Contracts Update

Review and discuss

- a. Colusa Glenn Subwatershed Program
- b. Soil Health
 - i. Discussion and possible action to approve amended Agreement with NRCS, 2017-2019 in the amount of \$75,000, with 10% Indirect Cost Fee – **ACTION**
 - ii. Key Note Speaker Idea brought forward by Landowner – UPDATE
- c. Highway 162 Fuel Break
 - i. Maintenance Program & MOU with RCD of Tehama County
 - ii. Scope of Work #1 - Completed
- d. County Road 306 Fuel Break
- e. Capacity Building for RCDs
 - i. Expired interagency agreement with Department of Conservation
 - ii. New interagency agreement with Department of Conservation
- f. Sacramento Valley Region of RCDs
- g. Glenn County Certified Farmers' Market Financial Recordkeeping
- h. CARCD-Irrigation Evaluations, Technical Assistance and Outreach to Support the SWEEP Assistance Program
- i. Rangeland Association Proposal for Administration Services
- j. Others

8. RCD *Connects with Kids*

- a. 2017 Sponsorship Packet Available
- b. Annual Fundraiser "Run Your Tail Off... through the Watershed" 5K/10K Trail Run-Walk, April 29, 2017 – Financial Update
- c. Nest Box Habitats
- d. Wildlife Escape Ramps
- e. Natural Resources & Range Camp
- f. Other Activities

9. Other

10. Adjournment

Please note that times are approximate.

DATE OF NEXT MEETING: WEDNESDAY, AUGUST 23, 2017 – USDA SERVICE CENTER, 132 N. ENRIGHT AVENUE, SUITE C, WILLOWS, CA 95988.

NOTIFICATION REQUESTS: If you would like to be notified of future meetings and events, please call Kandi Manhart, Executive Officer at (530) 934-4601 x5 or email Kandi.Manhart@ca.nacdnet.net.

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart, Executive Officer at (530) 934-4601 x120. Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats. (28 CFR 35.101-35.164 ADA Title II.)