



***Officers & Directors:***

Mike Yalow, President, Gilbert Goedhart, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer  
Jim Giachino, Craig Knight, Mike Landini, Victor Silveira

***Associate-Directors:***

Dominic Brock, Jeni Carriere-LaDuke, Spring Groteguth, Kathy Landini, Candis Woods

***Staff:***

Kandi Manhart, Executive Officer ~ Ritta Martin, Program Coordinator ~ Greg Baker, Soil Health Coordinator

**Meeting Minutes**

**Date:** Monday, March 21, 2016  
**Time:** 1:00 PM to 3:00 PM  
**Location:** USDA Service Center  
132 North Enright Avenue, Suite C  
Willows, CA 95988

**DIRECTORS PRESENT:** Mike Yalow, President; Gilbert Goedhart, Vice President; Bruce Roundy, Treasurer; Craig Knight, Mike Landini, and Victor Silveira.

**DIRECTORS ABSENT:** Jim Giachino.

**ASSOCIATE DIRECTORS PRESENT:** Jeni Carriere-LaDuke.

**ASSOCIATE DIRECTORS ABSENT:** Kathy Landini, Candis Woods, Spring Groteguth and Dominic Brock.

**OTHERS PRESENT:** Jane Dolan, Sacramento River Forum; Jake Oosterman, Western United Dairymen; Marcie Skelton, Glenn County Ag Department; Betsy Karle, UCCE; Lisa Humphreys, Glenn County Farm Bureau; Robert Johnson, Dennis Beebe, Rudy Jenkins, Larry Massa, Del Reimers, David Soeth, Gary Soeth, Martha Soeth, Rangeland Association; John Viegas, Glenn County Board of Supervisor; Jacob Byers, US Fish and Wildlife Service; Rob Vlach, NRCS; Kandi Manhart, Ritta Martin and Greg Baker, RCD Staff.

**I. CALL TO ORDER, WELCOME & INTRODUCTIONS**

President Yalow called the meeting to order at 1:02 PM. Welcome and introductions ensued.

**II. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance ensued.

### III. PUBLIC COMMENT (limit 5 minutes):

None.

### IV. CONSENT CALENDAR

**A. Approve RCD meeting minutes for January 25, 2016**

**B. Approve RCD special meeting minutes for February 22, 2016**

**C. Approve RCD financial/budget committee meeting minutes for March 14, 2016**

**D. Approve monthly financial reports and cash disbursements journal**

President Yalow requested emergency action item to add the following to the consent calendar:

E) 2016 Sponsorship Packet for RCD *Connects with Kids* as reviewed by the RCD financial/budget committee, and

F) Authorization to transfer \$5,000 from Umpqua Checking to Umpqua Savings to begin placing leave liability benefits in Savings Account as discussed by the RCD financial/budget committee.

ACTION: Approve adding number 1 and number 2 above to Consent Calendar.

MOTION: Roundy

SECOND: Landini

AYES: Roundy, Landini, Goedhart, Yalow, Knight and Silveira

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Giachino

President Yalow entertained a motion to approve Consent Calendar with the additions approved above.

ACTION: Approve Consent Calendar items A, B, C, D, E, F as presented.

MOTION: Landini

SECOND: Roundy

AYES: Landini, Roundy, Goedhart, Yalow, Knight and Silveira

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Giachino

### V. SPECIAL PRESENTATION

**Northern Inner Coast Range Conservancy Act Proposal (SB 1396)**

**By Bob Schneider, Senior Policy director, Tuleyome Information only.**

President Yalow introduced Bob Schneider. Schneider presented on the topic. Discussion ensued. No action taken. Manhart will work with President Yalow to determine if additional discussion or action is needed.

### VI. RCD REPORTS

**A. Directors and Associate-Directors**

Directors reported on meeting attendance and various matters.

**B. Executive Officer**

Manhart provided report off written report, reporting on meeting attendance and various matters.

**C. Program Coordinator**

Martin provided report, reporting on meeting attendance and various matters.

**D. Soil Health Coordinator**

Baker provided report, reporting on meeting attendance and various matters.

**VII. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)**

- Skelton – *Ag Commissioner* – Reported on programs and various partner updates.
- Karle – *UCCE* – Reported on programs and various partner updates.
- Humphreys – *Farm Bureau* – Reported on programs and various partner updates.
- Vlach – *NRCS* – Reported on programs and various partner updates.
- Byers – *USFWS* – Reported on programs and various partner updates.
- Dolan – *Sacramento River Forum* – Reported on programs and various partner updates.

**VIII. RCD DIRECTOR PLANNING WORKSHOP – PART 4**

**Special time allotted for RCD Directors to discuss planning for the future.**

**A. Recap special meeting with Solid Ground Consulting held February 22, 2016**

President Yalow entertained discussion. Discussion ensued. Goals-Outcomes-Strategies-Indicators will be discussed by the entire Board/Staff at each meeting vs. a separate committee.

**B. Discussion and possible action to update RCD Meeting Schedule/Topics**

President Yalow entertained discussion. Discussion ensued. Highlights included:

- RCD Board of Directors hold its regular meeting each 3<sup>rd</sup> Monday of the Odd Month from 1 PM to 4 PM
- Possible special topic may be Sacramento River Forum
- Policies Committee preferred preference is meeting before Financial/Budget Committee as well as after RCD Meeting, as needed

President Yalow entertained a motion to approve Meeting Schedule/Topics.

ACTION: Approve Meeting Schedule/Topics as presented and with noted changes above.

MOTION: Roundy

SECOND: Landini

AYES: Roundy, Landini, Goedhart, Yalow, Knight and Silveira

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Giachino

**C. Discussion and possible action to update Standing Committees, Ad Hoc Committees and Representatives**

President Yalow entertained discussion. Discussion ensued. Highlights included to the draft presented:

- Board Development Committee = Full Board of Directors, President Yalow Chair
  - Policies Committee = Add Craig Knight
  - Cities & County Economic Development Steering Committee = Bruce Roundy
  - Ag Sector Committee = Inform Full Board, Kandi Manhart attends also
- No action taken. Manhart will present at next RCD Meeting.

**IX. RCD PROJECTS & PROGRAMS**

**Current**

**A. Colusa Glenn Subwatershed Program Outreach and Education Services**

Manhart provided update.

**B. Soil Health**

Baker / Manhart provided update.

**C. Highway 162 Fuel Break**

Manhart provided update.

**D. RCD Connects with Kids**

Manhart provided updates on the below.

1. 5K/10K Fundraiser – 5th Anniversary “Run Your Tail Off... through the Watershed” Trail Run/Walk – Saturday, June 4th at Buckhorn Recreation Area, Black Butte Lake
2. Natural Resources & Range Camp Scholarships for High School Students
3. Nesting Habitat Products: Bat, Owl, Song Bird and Wood Duck
4. Wildlife Escape Ramps for Livestock Troughs

**E. Others**

Manhart reported CARCD has a new Outreach grant for up to \$2,000 in 2016; she will research projects and obtain more application information. Next application deadline, July 2016.

**X. OTHER**

**A. Bridges to Opportunity Participant Agreement with Farm Service Agency**

Manhart reported this is an outreach opportunity to inform their customers of RCD.

**B. Sacramento Valley Region of RCDs Spring Meeting – April 11<sup>th</sup>**

Manhart reported on the meeting and encouraged Directors and Staff to RSVP to her.

**C. RCD Annual Day in the District / Tour / Lunch / Soil Health Workshop – TBD**

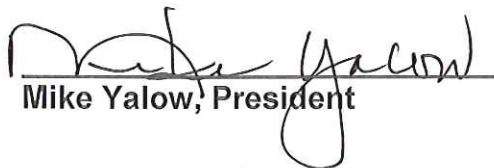
Manhart encouraged discussion. Discussion ensued. Manhart will work with Roundy in gaining ideas; they encouraged ideas from the RCD Directors as well.

**XI. ADJOURNMENT**

President Yalow adjourned the meeting at 3:40 PM.

Approved on May 16, 2016 by the Glenn County Resource Conservation District Board.

Attested by,

  
Mike Yalow, President

  
Kandi Manhart, Secretary

**Items Attached:**

Cash disbursements journal

Glenn County Resource Conservation District

3/18/2016 3:28 PM

Register: UMPQUA Checking  
 From 01/26/2016 through 03/21/2016  
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/29/2016	3668	Greg G Baker	66000 · Payroll Expenses:6640...	VOID: Pay Period: ...		X		28,310.50
01/29/2016	3667	Ritta M Martin	66000 · Payroll Expenses:6640...	VOID: Pay Period: ...		X		28,310.50
01/29/2016	3665	Greg G Baker	66000 · Payroll Expenses:6640...	VOID: Pay Period: ...		X		28,310.50
01/29/2016	3750	Greg G Baker	66000 · Payroll Expenses:6640...	Pay Period: 12/16/2...	160.03	X		28,150.47
01/29/2016	3669	Ritta M Martin	66000 · Payroll Expenses:6640...	Pay Period: 12/16/2...	2,702.62	X		25,447.85
01/29/2016	3666	Kandi E. Manhart	66000 · Payroll Expenses:6640...		4,063.53	X		21,384.32
02/04/2016			12000 · Undeposited Funds	Deposit		X	1,300.00	22,684.32
02/11/2016	3807	Office Depot	20000 · Accounts Payable		834.24	X		21,850.08
02/11/2016	3808	Kampschmidt Payroll & Acc...	20000 · Accounts Payable		186.00	X		21,664.08
02/11/2016	3809	Comcast	20000 · Accounts Payable	8155 60 029 0209801	175.43	X		21,488.65
02/11/2016	3810	Farrell Design Group	20000 · Accounts Payable	Invoice #1577 - Web...	400.00	X		21,088.65
02/11/2016	3811	Ray Morgan Company	20000 · Accounts Payable	Invoice #948082	2,464.33	X		18,624.32
02/12/2016			12000 · Undeposited Funds	Deposit		X	113.95	18,738.27
02/16/2016	EFT	EDD	66000 · Payroll Expenses:6660...	EDD payroll taxes	1,028.51	X		17,709.76

Glenn County Resource Conservation District

3/18/2016 3:28 PM

Register: UMPQUA Checking

From 01/26/2016 through 03/21/2016

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/16/2016	EFTPS	IRS	66000 · Payroll Expenses:6650...	IRS payroll taxes	2,670.96	X		15,038.80
02/18/2016			12000 · Undeposited Funds	Deposit		X	8,237.04	23,275.84
02/18/2016			-split- Undeposited Funds	Deposit		X	20,911.26	44,187.10
			Undeposited Funds				1,320.00	
			Undeposited Funds				7,049.49	
			Undeposited Funds				11,961.71	
			Undeposited Funds				580.06	
02/22/2016	3813	Office Depot	20000 · Accounts Payable	Invoice #822466948...	66.86	X		44,120.24
02/22/2016	3812	Office Depot	65000 · Operations:65040 · Su...	VOID:		X		44,120.24
02/22/2016	3814	Salvagno's	68300 · Travel and Meetings:6...	Meeting 2/22/2016	182.67	X		43,937.57
02/29/2016	3752	Kandi E. Manhart	66000 · Payroll Expenses:6640...		4,063.52			39,874.05
02/29/2016	3753	Ritta M Martin	66000 · Payroll Expenses:6640...		2,035.92			37,838.13
02/29/2016	3751	Greg G Baker	66000 · Payroll Expenses:6640...		1,273.49			36,564.64
03/01/2016			12000 · Undeposited Funds	Deposit			12,395.44	48,960.08
03/10/2016			12000 · Undeposited Funds	Deposit			215.00	49,175.08
03/11/2016	3816	Willows FFA - Woodshop	20000 · Accounts Payable	VOID: Nest Boxes B...		X		49,175.08

Glenn County Resource Conservation District

3/18/2016 3:28 PM

Register: UMPQUA Checking  
 From 01/26/2016 through 03/21/2016  
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/14/2016	3822	CARCD - California Associa...	20000 · Accounts Payable	Quarterly Payment #...	100.00			49,075.08
03/14/2016	3821	Comcast	20000 · Accounts Payable	8155 60 029 0209801	175.43			48,899.65
03/14/2016	3820	Kampschmidt Payroll & Acc...	20000 · Accounts Payable	Invoice 2016-176	51.00			48,848.65
03/14/2016	3819	Stratti	20000 · Accounts Payable	2016 Maintenance A...	1,147.00			47,701.65
03/14/2016	3817	Willows FFA - Woodshop	20000 · Accounts Payable		135.00			47,566.65
03/14/2016	3815	Glenn County RCD	50000 · Cost of Goods Sold	VOID:		X		47,566.65
03/15/2016	EFT	EDD	66000 · Payroll Expenses:6660...	EDD payroll taxes	743.26			46,823.39
03/15/2016	EFTPS	IRS	66000 · Payroll Expenses:6650...	IRS payroll taxes	2,645.92			44,177.47
03/21/2016	3818	Cardmember Service	UMPQUA Visa	Acct: 4798 5100 470...	83.97			44,093.50
03/21/2016	3823		60300 · Awards and Grants:603...	2016 STEM Award -...	50.00			44,043.50