



***Officers & Directors:***

Mike Landini, President, Gilbert Goedhart, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer  
Shannon Douglass, Jim Giachino, Mike Yalow

***Associate-Directors:***

Candis Woods, Kathy Landini, Peter Carley, Spring Groteguth

***Staff:***

Kandi Manhart, Executive Officer ~ Ritta Martin, Program Coordinator

**Meeting Minutes**

**Date:** Monday, March 16, 2015  
**Time:** 9:00 a.m. to Noon  
**Location:** USDA Service Center  
132 North Enright Avenue, Suite C  
Willows, CA 95988

**DIRECTORS PRESENT:** Mike Landini, President; Bruce Roundy, Treasurer; Shannon Douglass and Jim Giachino.

**DIRECTORS ABSENT:** Gilbert Goedhart, Vice President.

**ASSOCIATE DIRECTORS PRESENT:** None.

**ASSOCIATE DIRECTORS ABSENT:** Candis Woods, Spring Groteguth, Kathy Landini and Peter Carly.

**OTHERS PRESENT:** Susan Strachan, Sacramento River Conservation Area Forum (Forum); Lisa Humphreys, Glenn County Farm Bureau; Courtney Farrell, 3CORE; Dwight Foltz, Glenn County Board of Supervisor; Benjamin Martin, PointBlue / NRCS; Rob Vlach, NRCS; Kandi Manhart and Ritta Martin, RCD Staff.

**I. CALL TO ORDER, WELCOME & INTRODUCTIONS**

President Landini called the meeting to order at 9:01 a.m. Welcome and introductions ensued.

**II. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance ensued.

**III. PUBLIC COMMENT (limit 5 minutes):**

None.

#### IV. CONSENT CALENDAR

##### A. Approve RCD meeting minutes for February 9, 2015

##### B. Approve monthly financial reports and cash disbursements journals

President Landini entertained a motion to approve Consent Calendar.

ACTION: Approve Consent Calendar as presented.

MOTION: Roundy

SECOND: Giachino

AYES: Landini, Goedhart, Giachino, Douglass

NOES: None

ABSTENSIONS: Yalow

RE-CUSED: None

ABSENT: Goedhart

#### V. RCD REPORTS

##### A. Directors and Associate-Directors

###### 1. One Director Seat Available

Directors reported on meeting attendance and various matters.

##### B. Executive Officer

Manhart provided report and reported on meeting attendance and various matters.

##### C. Program Coordinator

Martin provided report and reported on meeting attendance and various matters.

#### VI. PARTNER REPORTS

Humphreys – *Glenn County Farm Bureau* – Reported on programs and various matters.

Vlach – *NRCS* – Reported on programs and various matters.

Karle – *UCCE* – Reported on programs and various matters.

Martin – *PointBlue / NRCS* – Reported on programs and various matters.

Foltz – *Glenn County Board of Supervisors* – Reported on programs and various matters.

#### VII. RCD PROJECTS & PROGRAMS

##### A. Grant Application(s) Update / Possible Future Projects

###### 1. Glenn County Community Wildfire Protection Plan

###### 2. Lower Stony Creek Watershed Restoration Plan

###### 3. Succession Planning Workshop Project

###### 4. Sacramento River Conservation Area Forum (Forum) efforts to seek planning funding to develop additional details for a private lands habitat restoration and enhancement program in partnership with RCDs –

###### *Discussion only*

Manhart provided report. Discussion ensued.

##### B. Glenn County Certified Farmers' Market

Manhart provided report. Discussion ensued.

##### C. Colusa Glenn Subwatershed Program Outreach and Education Services

Manhart / Martin provided report. Discussion ensued.

##### D. Nesting Habitat Products

Manhart / Martin provided report. Discussion ensued.

##### E. Wildlife Escape Ramps

Manhart / Martin provided report. Discussion ensued.

##### F. RCD *Connects with Kids*

###### 1. 4<sup>th</sup> Annual "Run Your Tail Off... through the Watershed" 5K/10K Run-Walk Update – Saturday, May 2, 2015

Manhart provided report. Discussion ensued.

###### 2. Natural Resources & Range Camp Sponsorship – Date Coming Soon!

Manhart provided report. Discussion ensued.

Manhart reported Glenn County STEM Showcase (formerly Science Fair) will be March 23- 26 at the Fairgrounds and asked if the Board would recommend providing an award;

Martin will participate as a judge. Discussion ensued and it was suggested to offer a certificate and \$50.00 cash/check for a natural resources related project.

**G. Working Lands Conservation Partners Project**

Manhart provided report. Discussion ensued.

**H. Discussion and possible action to approve letter of support for Sacramento River Conservation Area Forum (Forum) efforts to develop a private lands habitat restoration and enhancement program in partnership with RCD**

Manhart provided report. Discussion ensued. Manhart was directed to add agenda item with possible action for the next regular RCD Meeting.

**VIII. OTHER RCD ACTIVITIES**

**A. Sacramento Valley Region of RCDs Spring Meeting & Director's Training – April 21, 2015**

Manhart announced date as April 21<sup>st</sup> and encouraged all Directors to attend due to the training. Discussion ensued.

**B. Annual B-B-Q – May 28, 2015**

Manhart provided report. Discussion ensued.

**C. Planning for the Future – A Statewide Pathway to Excellence!**

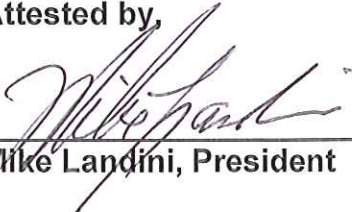
No discussion.

**IX. ADJOURNMENT**

President Landini adjourned the meeting at 11:40 a.m.

Approved on May 18, 2015 by the Glenn County Resource Conservation District Board.

Attested by,

  
\_\_\_\_\_  
Mike Landini, President

  
\_\_\_\_\_  
Kandi Manhart, Secretary

**Items Attached:**

Cash disbursements journal

Glenn County Resource Conservation District

3/13/2015 3:59 PM

Register: UMPQUA Checking

From 02/10/2015 through 03/16/2015

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/17/2015	EFTPS	IRS	66000 · Payroll Expenses:6650...	IRS payroll taxes	2,592.68 X		61,979.33
02/17/2015	EFT	EDD	66000 · Payroll Expenses:6660...	EDD payroll taxes	998.93 X		60,980.40
02/24/2015	3634	AT&T	65000 · Operations:65050 · Tel...	530 934-8036 087 5	69.59		60,910.81
02/27/2015	3565	Kandi E. Manhart	66000 · Payroll Expenses:6640...		4,058.04		56,852.77
02/27/2015	3566	Ritta M Martin	66000 · Payroll Expenses:6640...		2,910.90		53,941.87
02/27/2015	3563	Kandi E. Manhart	66000 · Payroll Expenses:6640...	CPI Increase 11/1/14...	251.19		53,690.68
02/27/2015	3564	Ritta M Martin	66000 · Payroll Expenses:6640...	CPI Increase 11/1/14...	141.60		53,549.08
03/02/2015	3635	AT&T	65000 · Operations:65050 · Tel...	135591858	90.00		53,459.08
03/03/2015			12000 · Undeposited Funds	Deposit		1,000.00	54,459.08
03/03/2015			-split- Undeposited Funds	Deposit		244.15	54,703.23
			Undeposited Funds	Nest Boxes + Donation		16.25	
			Undeposited Funds	Nest Boxes		227.90	
03/03/2015			12000 · Undeposited Funds	Deposit		400.00	55,103.23
03/12/2015			12000 · Undeposited Funds	Deposit		344.00	55,447.23
03/12/2015			-split- Undeposited Funds	Deposit		11,101.14	66,548.37
			Undeposited Funds	Subwatershed Servic...		10,794.40	

Glenn County Resource Conservation District

3/13/2015 3:59 PM

Register: UMPQUA Checking

From 02/10/2015 through 03/16/2015

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
			Undeposited Funds	Copies		306.74	
03/12/2015			12000 · Undeposited Funds	Deposit		13.49	66,561.86
03/12/2015			12000 · Undeposited Funds	Deposit		1,199.70	67,761.56
03/16/2015	EFTPS	IRS	66000 · Payroll Expenses:6650...	IRS payroll taxes	2,799.86		64,961.70
03/16/2015	EFT	EDD	66000 · Payroll Expenses:6660...	EDD payroll taxes	774.82		64,186.88
03/16/2015	3636	Kampschmidt Payroll & Acc...	-split- Accounting Fees	Invoices 2015-137 + ... Payroll Services - Pa...	88.00 -28.00		64,098.88
			Accounting Fees	Payroll Services - Ta...	-30.00		
			Accounting Fees	2014 - Form 1099's ...	-30.00		
03/16/2015	3637	PacificCom	65000 · Operations:65007 · Co...	2015 Maintenance A...	1,013.00		63,085.88
03/16/2015	3638	Chico Printing	60100 · Education & Outreach...	Invoice 14394 - RYT...	295.89		62,789.99
03/16/2015	3639	Chico Printing	-split- RCD Connects with Kids	Invoice 14348 - RYT...	185.44		62,604.55
			RCD Connects with Kids	Invoice 14348 - RYT...	-32.25		
			RCD Connects with Kids	Invoice 14348 - RYT...	-48.38		
			RCD Connects with Kids	Invoice 14348 - RYT...	-16.13		
			RCD Connects with Kids	Invoice 14348 - RYT...	-16.13		
			RCD Connects with Kids	Invoice 14348 - Glos...	-72.55		
03/16/2015	3640	Ray Morgan Company	-split- Color Copier - Contract	Invoice #849653 Color Copier Contract...	726.37 -163.69		61,878.18

Glenn County Resource Conservation District

3/13/2015 3:59 PM

Register: UMPQUA Checking

From 02/10/2015 through 03/16/2015

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	Deposit	Balance
			B/W Copies	B/W Copies	-33.89		
			CLR Copies	CLR Copies	-528.79		