

Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Shannon Douglass, Jim Giachino, Gilbert Goedhart

Associate-Directors:

Candis Woods, Kathy Landini, Peter Carley, Spring Groteguth

Staff:

Kandi Manhart, Executive Officer ~ Ritta Martin, Program Coordinator ~ Kellie Wilson, Glenn County Certified Farmers' Market Manager

Meeting Minutes

Date: Monday, April 21, 2014
Time: 9:00 am to Noon
Location: USDA Service Center
132 North Enright Avenue, Suite C
Willows, CA 95988

DIRECTORS PRESENT: Mike Landini, President; Mike Yalow, Vice President; Bruce Roundy, Treasurer; Jim Giachino and Gilbert Goedhart.

DIRECTORS ABSENT: Shannon Douglass.

ASSOCIATE DIRECTORS PRESENT: Kathy Landini.

ASSOCIATE DIRECTORS ABSENT: Candis Woods, Spring Groteguth and Peter Carly.

OTHERS PRESENT: Janice Lohse, Theron Fumasi, Jesse Marcella, Abaigeal Zuppan, Andrew Shippelhouse and Lane Gruenwald, Hamilton City High School/FFA; Jim Donnelly, Glenn County Ag Commissioner; Jody Samons, UCCE; Robert Vlach, NRCS; Kandi Manhart and Ritta Martin, RCD Staff.

I. CALL TO ORDER, WELCOME & INTRODUCTIONS

President Landini called the meeting to order at 9:00 am. Welcome and introductions ensued.

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance ensued.

III. PUBLIC COMMENT (limit 5 minutes):

None.

IV. MINUTES

A. Approve RCD Meeting Minutes for March 17, 2014

President Landini entertained a motion.

ACTION: Approve RCD Meeting Minutes for March 17, 2014

MOTION: Roundy

SECOND: Yalow

AYES: Roundy, Yalow, Giachino, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Douglass

V. SPECIAL PRESENTATION:

FFA Ag Issues Contest: Increasing the Height of Shasta Dam Presentation by 5 High School Students, Hamilton City FFA Chapter
Presentation presented. Discussion ensued.

VI. RCD REPORTS

A. Directors and Associate-Directors

1. One Director Vacancy

Directors reported on meeting attendance and various matters.

B. Executive Officer

1. CARCD / Group Work Update

Manhart provided report and reported on meeting attendance and various matters.

VII. PARTNER REPORTS

A. Discussion and possible action to participate on the Glenn County Economic Development Team

Manhart presented email request sent from Samons, UCCE. Discussion ensued. No formal action was taken. However, consensus was made for Manhart to participate and track number of hours spent on the Glenn County Economic Development Team. The RCD Board is committed to assisting County, yet needs to be aware of the amount of resources it devotes due to budget constraints.

B. Discussion and possible action to participate on the Sacramento River Conservation Area Forum Projects and Resources Committee

Manhart presented letter sent from SRCAF. Discussion ensued. No formal action was taken. However, consensus was made to invite Jane Dolan, Executive Director, SRCAF and/or staff to a following RCD Meeting; therefore, they may answer any questions on the agenda item.

Samons – UCCE – Reported on programs and various matters.

Donnelly – Ag Dept – Reported on programs and various matters.

Vlach – NRCS – Reported on programs and various matters.

VIII. RCD PROJECTS & PROGRAMS

A. Colusa Glenn Subwatershed Program Outreach and Education Services

Manhart provided report. Discussion ensued.

B. USDA NRCS Cooperative Agreement # 3 – Active

Manhart provided report. Discussion ensued.

C. USDA NRCS Cooperative Agreement #4 – Active

Manhart provided report. Discussion ensued.

D. Nesting Habitat Products

Manhart provided report. Discussion ensued.

E. Glenn County Certified Farmers' Market

Manhart provided report. Discussion ensued.

F. RCD Connects with Kids

1. 3rd Annual "Run Your Tail Off... through the Watershed " 5k/10k

Manhart provided report. Discussion ensued.

2. Natural Resources and Range Camp Scholarship

Manhart provided report. Discussion ensued.

G. Working Lands conservation Partners Project

Manhart provided report. Discussion ensued.

IX. FUTURE PROJECTS, PROGRAMS, FEE FOR SERVICE OPPORTUNITIES

A. Ongoing discussion between Board and Staff

Discussion ensued.

X. ANNUAL PLAN

A. Quarterly Review per Annual Plan

Manhart presented update. Discussion ensued. No additions/changes requested.

XI. FINANCIAL REPORT

A. Report provided by Financial Committee

Roundy/Manhart provided report. Discussion ensued.

B. Approve filling the Program Coordinator position

Manhart provided report. Discussion ensued.

ACTION: Approve filling the Program Coordinator position at \$25.00 per hour, 24 hours per week.

MOTION: Roundy

SECOND: Giachino

AYES: Roundy, Giachino, Goedhart, Yalow

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Douglass

C. Approve re-filling the GCCFM Manager position

Manhart provided report. Discussion ensued.

ACTION: Approve filling the GCCFM Manager position at \$40.00 per week from April 15 to May 17, 2014; \$96.00 per week from May 18 to June 28, 2014; \$108 per week from June 29 to September 30, 2014 unless Market Season ends early.

MOTION: Roundy

SECOND: Yalow

AYES: Roundy, Yalow, Giachino, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Douglass

D. Approve monthly financial reports and cash disbursement journals

Manhart provided report. Discussion ensued.

ACTION: Approve Claim List for RCD Meeting April 21, 2014.

MOTION: Yalow

SECOND: Roundy

AYES: Roundy, Yalow, Giachino, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Douglass

X. UPDATES & EVENTS

A. 3rd Annual "Run Your Tail Off... through the Watershed" 5k/10k – May 3

Manhart provided report. Discussion ensued.

B. RCD Annual B-B-Q – May 29

Manhart provided report. Discussion ensued. K. Landini will seek potential keynote speaker. Manhart requested help gathering Auction and Raffle items.

C. Glenn County Certified Farmers' Market

1. Willows Market Opening – May 24

2. Orland Market Opening – May 29

Manhart provided report. Discussion ensued.

D. Open House – July 21


Manhart provided report. Discussion ensued.

XI. ADJOURNMENT

President Landini adjourned the meeting at 10:56 am.

Approved on May 19, 2014 by the Glenn County Resource Conservation District Board.

Attested by,



Mike Landini, President



Kandi Manhart, Secretary

Items Attached:

Claim List for RCD Meeting: RCD

Glenn County Resource Conservation District

4/17/2014 2:37 PM

Register: UMPQUA Checking

From 03/18/2014 through 04/21/2014

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/19/2014			Undeposited Funds	Deposit		X	97.91	72,311.06
03/19/2014			Undeposited Funds	Deposit		X	280.00	72,591.06
03/26/2014			Undeposited Funds	Deposit		X	5,940.00	78,531.06
03/28/2014	3488	AT&T	Operations:Telephone, ...	530 934-8036 ...	121.67			78,409.39
03/28/2014	3489	Ray Morgan Company	-split- Color Copier - Contract B/W Copies CLR Copies	Invoice #614812 Color Copier C... B/W Copies CLR Copies	345.00 -163.68 -67.33 -113.99			78,064.39
03/28/2014	3490	Cardmember Service	UMPQUA Visa	Acct: 4798 510...	653.37			77,411.02
03/28/2014			-split- Undeposited Funds Undeposited Funds	Deposit		X	872.70 60.00 812.70	78,283.72
03/31/2014	3502	Kandi E. Manhart	Payroll Expenses:Payroll		3,988.05			74,295.67
04/01/2014			Undeposited Funds	Deposit - Nest ...			141.66	74,437.33
04/15/2014	EFTPS	IRS	Payroll Expenses:Payr...	IRS payroll taxes	1,857.26			72,580.07
04/15/2014	EFT	EDD	Payroll Expenses:Payr...	EDD payroll ta...	383.31			72,196.76
04/17/2014			Undeposited Funds	Deposit - CGSP			3,875.20	76,071.96
04/17/2014			Undeposited Funds	Deposit - NCR...			650.00	76,721.96
04/17/2014			Undeposited Funds	Deposit - Gold ...			100.00	76,821.96
04/17/2014			-split- Undeposited Funds Undeposited Funds Undeposited Funds	Deposit - Nest ...			976.10 292.40 113.95 569.75	77,798.06
04/21/2014	3491	Scott L. Splean	Contract Services:Outs...	Invoice #001 - ...	1,530.00			76,268.06
04/21/2014	3492	Phil Kline	Accounts Payable	Invoice #48313...	250.20			76,017.86

Glenn County Resource Conservation District

4/17/2014 2:37 PM

Register: UMPQUA Checking

From 03/18/2014 through 04/21/2014

Sorted by: Date and Order Entered

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/21/2014	3493	Kampschmidt Payrol...	-split-	Invoice 2014-2...	77.00			75,940.86
			Accounting Fees	Payroll Service...	-7.00			
			Accounting Fees	Payroll Service...	-30.00			
			Accounting Fees	Payroll Service...	-40.00			
04/21/2014	3494	Cardmember Service	-split-	Acct: 4798 510...	291.67			75,649.19
			UMPQUA Visa		-340.92			
			Bank Fees	LATE FEE Re...	39.00			
			Interest Expense - Gen...	INTEREST FE...	10.25			