



**Officers & Directors:**

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer  
Shannon Douglass, Jim Giachino, Gilbert Goedhart

**Associate-Directors:**

Candis Woods, Kathy Landini, Peter Carley, Spring Groteguth

**Staff:**

Kandi Manhart, Executive Officer ~ Ritta Martin, Program Coordinator ~ Kellie Wilson, Glenn County Certified Farmers' Market Manager

**Meeting Minutes**

**Date:** Monday, May 19, 2014  
**Time:** 9:00 am to Noon  
**Location:** USDA Service Center  
132 North Enright Avenue, Suite C  
Willows, CA 95988

**DIRECTORS PRESENT:** Mike Landini, President; Mike Yalow, Vice President; Bruce Roundy, Treasurer; and Gilbert Goedhart.

**DIRECTORS ABSENT:** Shannon Douglass and Jim Giachino.

**ASSOCIATE DIRECTORS PRESENT:** Kathy Landini.

**ASSOCIATE DIRECTORS ABSENT:** Candis Woods, Spring Groteguth and Peter Carly.

**OTHERS PRESENT:** Bruce Miller, Beekeeper; Lisa Humphreys, Glenn County Farm Bureau; Jim Donnelly, Glenn County Ag Commissioner; Robert Vlach, NRCS; Kandi Manhart and Ritta Martin, RCD Staff.

**I. CALL TO ORDER, WELCOME & INTRODUCTIONS**

President Landini called the meeting to order at 9:05 am. Welcome and introductions ensued.

**II. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance ensued.

**III. PUBLIC COMMENT (limit 5 minutes):**

None.

#### **IV. MINUTES**

##### **A. Approve RCD Meeting Minutes for April 21, 2014**

President Landini entertained a motion.

ACTION: Approve RCD Meeting Minutes for April 21, 2014

MOTION: Yalow

SECOND: Roundy

AYES: Yalow, Roundy, Goedhart, Landini

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Douglass, Giachino

#### **V. RCD REPORTS**

##### **A. Directors and Associate-Directors**

###### **1. One Director Vacancy**

Directors reported on meeting attendance and various matters.

##### **B. Executive Officer**

Manhart provided report and reported on meeting attendance and various matters.

##### **C. Program Coordinator**

Martin provided report and reported on meeting attendance and various matters.

#### **VI. PARTNER REPORTS**

Humphreys – *Glenn County Farm Bureau* – Reported on programs and various matters.

Donnelly – *Ag Dept* – Reported on programs and various matters.

Vlach – *NRCS* – Reported on programs and various matters.

#### **VII. RCD PROJECTS & PROGRAMS**

##### **A. Colusa Glenn Subwatershed Program Outreach and Education Services**

Manhart provided report. Discussion ensued.

##### **B. USDA NRCS Cooperative Agreement # 3 – Active**

Manhart provided report. Discussion ensued.

##### **C. USDA NRCS Cooperative Agreement #4 – Active**

Manhart provided report. Discussion ensued.

##### **D. Nesting Habitat Products**

Manhart provided report. Martin provided quantity sold comparison. Discussion ensued.

##### **E. Glenn County Certified Farmers' Market**

Manhart provided report. K. Landini provided report. Discussion ensued.

##### **F. RCD Connects with Kids**

###### **1. 3<sup>rd</sup> Annual "Run Your Tail Off... through the Watershed " 5k/10k**

Manhart provided report. Discussion ensued.

###### **2. Natural Resources and Range Camp Scholarship**

Manhart provided report. Discussion ensued. Note, there were no applications received.

##### **G. Working Lands conservation Partners Project**

Manhart provided report. Discussion ensued.

**VIII. FUTURE PROJECTS, PROGRAMS, FEE FOR SERVICE OPPORTUNITIES**

**A. Ongoing discussion between Board and Staff**

Discussion ensued. Potential projects suggested were as follows: Arundo removal projects within Glenn County, above and below Black Butte Dam with interested landowners.

**IX. FINANCIAL REPORT**

**A. Report provided by Financial Committee**

Roundy/Manhart provided report. Discussion ensued. Manhart was provided direction on DRAFT FY 2014-2015 Budget.

**B. Approve monthly financial reports and cash disbursement journals**

Manhart provided report. She requested listed RCD ck#3524 be changed to ck#3496. – Willows FFA – Woodshop in the same amount of \$605 for Nest Habitat Boxes.

Discussion ensued.

ACTION: Approve Claim Lists for RCD Meeting May 19, 2014 with noted change.

MOTION: Goedhart

SECOND: Yalow

AYES: Goedhart, Yalow, Roundy, Landini

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Douglass, Giachino

**X. UPDATES & EVENTS**

**A. RCD Annual B-B-Q – May 29**

Manhart provided report. Discussion ensued.

**B. Glenn County Certified Farmers' Market**

**1. Willows Market Opening – May 24**

**2. Orland Market Opening – May 29**

Manhart and K. Landini provided report. Discussion ensued.

**C. Open House – July 21**

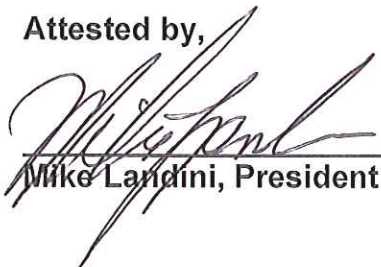
Manhart provided report. Discussion ensued.

**XI. ADJOURNMENT**

President Landini adjourned the meeting at 11:58 am.

Approved on June 16, 2014 by the Glenn County Resource Conservation District Board.

Attested by,

  
Mike Landini, President

  
Kandi Manhart, Secretary

**Items Attached:**

Claim List for RCD Meeting: RCD, GCCFM

Glenn County Resource Conservation District

6/3/2014 2:16 PM

Register: UMPQUA Checking  
 From 04/22/2014 through 05/19/2014  
 Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/25/2014			Undeposited Funds	Deposit		X	242.45	75,891.64
04/29/2014	3495	AT&T	Operations:Telephone, ...	530 934-8036 ...	121.84			75,769.80
05/08/2014			Undeposited Funds	Deposit			346.00	76,115.80
05/08/2014			Undeposited Funds	Deposit			1,000.00	77,115.80
05/08/2014			Undeposited Funds	Deposit			755.00	77,870.80
05/08/2014			Undeposited Funds	Deposit			100.00	77,970.80
05/08/2014	0000	Willows FFA - Woo...	Accounts Payable					77,970.80
05/15/2014	EFTPS	IRS	Payroll Expenses:Payr...	IRS payroll taxes	2,071.48			75,899.32
05/15/2014	EFT	EDD	Payroll Expenses:Payr...	EDD payroll ta...	449.11			75,450.21
05/16/2014			Undeposited Funds	Deposit			830.00	76,280.21
05/19/2014	3497	Gentry Media	Education & Outreach:...	5K/10K @ Bla...	400.00			75,880.21
05/19/2014	3498	Scott L. Splean	Contract Services:Outs...	Invoice #002 - ...	4,590.00			71,290.21
05/19/2014	3499	Kampschmidt Payrol...	-split- Accounting Fees Accounting Fees	Invoices 2013-... Payroll Service... Payroll Service...	44.00 -14.00 -30.00			71,246.21
05/19/2014	3520	Office Depot	Operations:Supplies	Inv #70470850...	97.40			71,148.81
05/19/2014	3521	Kandi Manhart - PE...	Petty Cash		183.82			70,964.99
05/19/2014	3522	Kandi Manhart	-split- RCD Connects with Kids RCD Connects with Kids	5K/10K @ Bla... Wal Mart - Gat... Wal Mart - Gat...	69.19 -38.48 -30.71			70,895.80
05/19/2014	3523	Ray Morgan Company	-split- Color Copier - Contract B/W Copies CLR Copies	Invoice #636439 Color Copier C... B/W Copies CLR Copies	198.69 -163.68 -3.17 -31.84			70,697.11
05/19/2014	3496	Willows FFA - Woo...	Accounts Payable	Nest Box Proje...	605.00			70,092.11

Glenn County Resource Conservation District

6/3/2014 2:16 PM

Register: UMPQUA Checking

From 04/22/2014 through 05/19/2014

Sorted by: Date and Order Entered

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
05/19/2014	3524	Cardmember Service	UMPQUA Visa	Acct: 4798 510...	1,026.25			69,065.86

Glenn County Resource Conservation District

5/16/2014 10:11 AM

Register: GCC Farmers Market - SNAP

From 04/22/2014 through 05/19/2014

Sorted by: Date, Type, Number/Ref

	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/16/2014	153	Glenn County Agricu...	-split-	CFM Permits - ...	60.00			5,690.11
			Certificates/Permits	CFM Permit fo...	-30.00			
			Certificates/Permits	CFM Permit fo...	-30.00			