



***Officers & Directors:***

Mike Yalow, President, Gilbert Goedhart, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer  
Jim Giachino, Craig Knight, Mike Landini, Victor Silveira

***Associate-Directors:***

Dominic Brock, Jeni Carriere-LaDuke, Spring Groteguth, Kathy Landini, Susan Powell-Steuben, Candis Woods

***Staff:***

Kandi Manhart, Executive Officer ~ Ritta Martin, Program Coordinator ~ Greg Baker, Soil Health Coordinator

**Meeting Minutes**

**Date:** Monday, July 18, 2016  
**Time:** 1:00 PM to 4:00 PM  
**Location:** USDA Service Center  
132 North Enright Avenue, Suite C  
Willows, CA 95988

**DIRECTORS PRESENT:** Mike Yalow, President; Gilbert Goedhart, Vice President; Bruce Roundy, Treasurer; Jim Giachino, Craig Knight, Mike Landini and Victor Silveira.

**DIRECTORS ABSENT:** None.

**ASSOCIATE DIRECTORS PRESENT:** Kathy Landini.

**ASSOCIATE DIRECTORS ABSENT:** Dominic Brock, Jeni Carriere-LaDuke, Spring Groteguth, Susan Powell-Steuben, and Candis Woods.

**OTHERS PRESENT:** Jody Samons, County of Glenn; Betsy Karle, UCCE; Marcie Skelton, Department of Agriculture/Ag Commissioner; Jake Oosterman, Western United Dairymen; Dwight Foltz, County of Glenn/Board of Supervisor; Danielle LeRoux, FSA; Rob Vlach, NRCS; Kandi Manhart and Ritta Martin, RCD Staff.

**I. CALL TO ORDER, WELCOME & INTRODUCTIONS**

President Yalow called the meeting to order at 1:01 PM. Welcome and introductions ensued.

**II. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance ensued.

**III. PUBLIC COMMENT (limit 5 minutes):**

None.

#### IV. CONSENT CALENDAR

- A. Approve RCD meeting minutes for May 16, 2016
- B. Approve RCD financial/budget committee meeting minutes for June 20, 2016
- C. Approve FY 2016-2017 budget
- D. Approve monthly financial reports and cash disbursements journal

President Yalow entertained a motion to approve Consent Calendar.

ACTION: Approve as presented.

MOTION: Roundy

SECOND: Knight

AYES: Roundy, Knight, Yalow, Goedhart, Giachino, Landini, Silveira

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: None

#### V. BOARD OF DIRECTORS – Officer Elections

##### A. Election of FY 2016-2017 Officers

###### *President, Vice President, Secretary, Treasurer*

President Yalow opened Nominations. Landini nominated the same slate of officers as in FY 2015-2016.

Nominations included:

President – Mike Yalow, Director

Vice President – Gilbert Goedhart, Director

Treasurer – Bruce Roundy, Director

Secretary – Kandi Manhart, Executive Officer

President Yalow closed Nominations. FY 2016-2017 Officers approved per nominations and by consensus of the Board.

#### VI. RCD REPORTS

##### A. Directors and Associate-Directors

Directors reported on meeting attendance and various matters.

##### B. Executive Officer

Manhart provided report off written report, reporting on meeting attendance and various matters.

##### C. Staff

Martin, Program Coordinator, provided verbal report, reporting on meeting attendance and various matters.

#### VII. PARTNER REPORTS (limit 5 minutes, unless previously scheduled)

Karle – *UCCE* – Reported on programs and various partner updates.

Oosterman – *Western United Dairymen* – Reported on programs and various partner updates.

Samons – *Glenn County* – Reported on programs and various partner updates.

Skelton – *Department of Agriculture* – Reported on programs and various partner updates.

Vlach – *NRCS* – Reported on programs and various partner updates.

LeRoux – *FSA* – Announced herself as the new County Executive Director. Reported on programs and various partner updates.

Foltz – *Glenn County, Board of Supervisor Liaison* – Reported on programs and various partner updates.

## VIII. "PLANNING FOR THE FUTURE"

### A. Capacity Building: Review and discussion continued on annual and long range plans / strategic planning session

President Yalow led discussion. Discussion ensued. Highlights included:

- Goedhart - RCD emphasize the "voluntary" approach; RCD is non-regulatory
- Roundy - build partnerships with Glenn County / Departments
- K. Landini - RCD have a list of accomplishments, RCD mission, specific goals and objectives on one page/document to have a message strategy (e.g. Soil Health success, etc.)
- Giachino - RCD has adapted over the years to keep doors open; focus on jobs or skills that provide funding while meeting RCD goals and objectives
- Partners – help landowners come up with cost-share funding for projects (NRCS); explain "What does RCD do?"; simplify "What is RCD?"
- RCD staff to DRAFT a portfolio (Cover Letter, Resume, FAQ, etc.) and bring back to the next regular RCD Meeting; marketing package
- KEY POINTS: RCD was formed during the Dustbowl to be the liaison between landowners and government agencies (local, state, federal) to assist with soil erosion concerns; government agencies may have inter-agency agreements with RCD; RCD is commonly used as a facilitator of resource concerns or opportunities
- President Yalow and Manhart will schedule a meeting with Skelton to explore options to assist with the new groundwater regulation; how can the RCD help

## IX. RCD PROJECTS & PROGRAMS

### A. Colusa Glenn Subwatershed Program Outreach and Education Services

Manhart provided update.

### B. Soil Health

Manhart provided update.

### C. CWPP: Highway 162 Fuel Break

Manhart provided update.

### D. CWPP: County Road 306 Fuel Break

Manhart provided update.

### E. RCD *Connects with Kids*

Manhart provided update.

1. 5K/10K Fundraiser – 5th Anniversary "Run Your Tail Off... through the Watershed" Trail Run/Walk – Saturday, June 4th at Buckhorn Recreation Area, Black Butte Lake
2. Natural Resources & Range Camp Scholarships for High School Students
3. Nesting Habitat Products: Bat, Owl, Song Bird and Wood Duck
4. Wildlife Escape Ramps for Livestock Troughs

### F. Others


None.

## X. ADJOURNMENT

President Yalow adjourned the meeting at 3:59 PM.

Approved on September 19, 2016 by the Glenn County Resource Conservation District Board.

Attested by,

  
\_\_\_\_\_  
Mike Yalow, President

  
\_\_\_\_\_  
Kandi Manhart, Secretary

**Items Attached:**

Cash disbursements journal

Glenn County Resource Conservation District

7/15/2016 11:41 AM

Register: UMPQUA Checking

From 05/17/2016 through 07/18/2016

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/25/2016			12000 · Undeposited Funds	Deposit		X	35.00	27,151.82
05/25/2016			-split- Undeposited Funds	Deposit		X	633.00	27,784.82
			Undeposited Funds	RunSignUp			394.00	
				RunSignUp			239.00	
05/31/2016	3761	Kandi E. Manhart	66000 · Payroll Expenses:6640...		4,063.53	X		23,721.29
05/31/2016	3762	Ritta M Martin	66000 · Payroll Expenses:6640...		1,150.99	X		22,570.30
05/31/2016	3760	Greg G Baker	66000 · Payroll Expenses:6640...		2,038.80	X		20,531.50
06/06/2016			12000 · Undeposited Funds	Deposit		X	6,230.18	26,761.68
06/06/2016			12000 · Undeposited Funds	Deposit		X	315.00	27,076.68
06/06/2016			12000 · Undeposited Funds	Deposit		X	328.00	27,404.68
06/06/2016			12000 · Undeposited Funds	Deposit		X	372.00	27,776.68
06/07/2016			12000 · Undeposited Funds	Deposit		X	8,704.30	36,480.98
06/10/2016	3854	Campbell Risk Management	20000 · Accounts Payable	Invoice #1001 - Far...	275.00	X		36,205.98
06/10/2016	3855	Chico Certified Farmers' Mar...	20000 · Accounts Payable	1/1 to 3/31/2016 0 G...	390.00	X		35,815.98
06/10/2016	3856	Comcast	20000 · Accounts Payable	8155 60 029 0209801	175.42	X		35,640.56

Glenn County Resource Conservation District

7/15/2016 11:41 AM

Register: UMPQUA Checking

From 05/17/2016 through 07/18/2016

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/20/2016	3865	Kampschmidt Payroll & Acc...	20000 · Accounts Payable	Invoice 2016-412	51.00	X		31,321.61
06/20/2016	3866	Willows FFA - Woodshop	20000 · Accounts Payable	Nest Boxes Balance ...	160.00	*		31,161.61
06/20/2016	3867	Willows FFA - Woodshop	50000 · Cost of Goods Sold	Final Payment - Curr...	110.00	*		31,051.61
06/20/2016	3868	Black Butte Lake, USACE	60100 · Education & Outreach...	2016 RYTO Fee-Buc...	126.00	*		30,925.61
06/20/2016	3869	Kandi Manhart - PETTY CA...	Petty Cash		75.38	*		30,850.23
06/20/2016	3870	Cardmember Service	UMPQUA Visa	Acct: 4798 5100 470...	191.22	X		30,659.01
06/20/2016	3872	Gentry Media	20000 · Accounts Payable	2016 RYTO Media S...	400.00	X		30,259.01
06/22/2016			12000 · Undeposited Funds	Deposit		X	13,039.28	43,298.29
06/28/2016	3873	Express Services, Inc.	20000 · Accounts Payable	Invoice #17464836-0	316.75	*		42,981.54
06/30/2016	3763	Greg G Baker	66000 · Payroll Expenses:6640...		2,494.30	*		40,487.24
06/30/2016	3764	Kandi E. Manhart	66000 · Payroll Expenses:6640...		4,063.52	*		36,423.72
06/30/2016	3765	Ritta M Martin	66000 · Payroll Expenses:6640...		1,743.82	*		34,679.90
06/30/2016			-split- Undeposited Funds	Deposit		X	625.00	35,304.90
			Undeposited Funds	Range Camp Sponso...			225.00	
			Undeposited Funds	Range Camp Sponso...			400.00	