



Officers & Directors:

Mike Yalow, President, Gilbert Goedhart, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Jim Giachino, Mike Landini

Associate-Directors:

Candis Woods, Kathy Landini, Peter Carley, Spring Groteguth

Staff:

Kandi Manhart, Executive Officer ~ Ritta Martin, Program Coordinator

Meeting Minutes

Date: Monday, September 21, 2015

Time: 11:00 a.m. to Noon

Location: Willows City Hall
201 N Lassen Street
Willows, CA 95988

DIRECTORS PRESENT: Mike Yalow, President; Gilbert Goedhart, Vice President; Bruce Roundy, Treasurer; Jim Giachino and Mike Landini.

DIRECTORS ABSENT: None.

ASSOCIATE DIRECTORS PRESENT: Kathy Landini.

ASSOCIATE DIRECTORS ABSENT: Candis Woods, Spring Groteguth and Peter Carly.

OTHERS PRESENT: Lisa Humphreys, Glenn County Farm Bureau; Megan Schroeder, NRCS; Kandi Manhart and Ritta Martin, RCD Staff.

I. CALL TO ORDER, WELCOME & INTRODUCTIONS

President Yalow called the meeting to order at 11:10 a.m. Welcome and introductions ensued. It was noted that Director Shannon Douglass resigned from the Board on September 14, 2015. Manhart will write her a thank you letter for her service.

II. PUBLIC COMMENT (limit 5 minutes):

None.

III. CONSENT CALENDAR

A. Approve RCD meeting minutes for July 20, 2015

B. Approve RCD financial/budget committee meeting minutes for August 17, 2015

C. Approve monthly financial reports and cash disbursements journal

President Yalow entertained a motion to approve Consent Calendar.

ACTION: Approve Consent Calendar items A, B, C as presented.

MOTION: Landini

SECOND: Roundy

AYES: Landini, Roundy, Giachino, Goedhart, Yalow

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: None

EMERGENCY ACTION ITEM REQUEST

President Yalow reported there is a request to approve FY July 1, 2014 to June 30, 2015 audit performed by Robert A. Gustafson, CPA to ensure submittal of the State Controller's Report by its deadline of October 20, 2015; there are no other regular meetings of the Board scheduled until November 2015. The draft audit was received by our office after posting of the agenda. President Yalow entertained a motion to add the emergency action item to the agenda.

ACTION: Approve adding emergency action item as presented above.

MOTION: Roundy

SECOND: Landini

AYES: Roundy, Landini, Giachino, Goedhart, Yalow

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: None

ADDED: EMERGENCY ACTION ITEM

President Yalow reported the request to approve FY July 1, 2014 to June 30, 2015 audit performed by Robert A. Gustafson, CPA was approved and added to the agenda for consideration. Discussion ensued. Manhart noted if there are any substantial changes other than the dates she is checking on with Robert A. Gustafson, CPA, she will request a ratification from the Board in November 2015. President Yalow entertained a motion.

ACTION: Approve FY July 1, 2014 to June 30, 2015 audit performed by Robert A. Gustafson, CPA.

MOTION: Roundy

SECOND: Landini

AYES: Roundy, Landini, Giachino, Goedhart, Yalow

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: None

IV. RCD DIRECTOR PLANNING WORKSHOP – PART 1

Special time allotted for RCD Directors to discuss planning for the future.

President Yalow opened the floor for discussion. Discussion ensued and highlights included the below.

- → **PRIORITY #1 – Water:** RCD Board to provide more detailed direction to Bruce Roundy who is the RCD liaison to Glenn County's Water Advisory Committee (WAC); new groundwater regulations approved by the state and local government agencies (GSA, moratorium, etc.) and any other pertinent water topics in which decisions need to be made.
- Humphreys invited the RCD Board to attend the next Farm Bureau Meeting, October 14th, and special presentation provided by Larry Domenighini, WAC Chair and Lisa Hunter, Water Resource Coordinator, Glenn County to learn more about the water efforts taking place.

- Goedhart believed capturing water, groundwater re-charge will be important for our water resources. Discussion around subsidence occurred.
- Roundy noted the City of Orland has required new development areas to have a recess area / catchment basin per General Plan.
- K. Landini believed with her experience in working with the Colusa Basin Drainage District that even doing smaller steps would be beneficial to our water resources; for example, soil health to soak up the water before running off.
- Manhart reported they will be hiring a Soil Health Coordinator to help coordinate, encourage and foster new partnerships which will ultimately improve soil health.
- Yalow shared his discussion with partnering with LAFCO (Ag land + Ag use).
- Consider projects for students that may fit in their FFA projects.
- Keep on top of the solar projects/issues/opportunities.

Manhart reported on and requested direction on a few items to assist her in planning. They were:


1. Due to the Board consistently having a vacant seat (e.g. 10 years she has been employed), she requested the Board of Directors to think about the option of reducing from 7 seats to 5 seats. She will do additional research on what it would take to implement the change and bring back more information at the next regular RCD Meeting.
2. Participation at the Sacramento Valley Region's of RCDs Fall Meeting and High School Speak-Off Contest: RSVP for Mike Yalow, Bruce Roundy, Ritta Martin, Kandi Manhart
3. Participation at the 2015 CARCD Annual Conference; Financial/Budget Committee authorized three Directors/Staff: Mike Yalow, Ritta Martin, Kandi Manhart

IX. ADJOURNMENT

President Yalow adjourned the meeting at 12:08 p.m.

Approved on November 16, 2015 by the Glenn County Resource Conservation District Board.

Attested by,



 Mike Yalow, President



 Kandi Manhart, Secretary

Items Attached:

Cash disbursements journal

Glenn County Resource Conservation District

9/18/2015 4:44 PM

Register: UMPQUA Checking

From 07/21/2015 through 09/21/2015

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/21/2015			12000 · Undeposited Funds	Deposit		X	11.48	49,178.15
07/21/2015			12000 · Undeposited Funds	Deposit		X	50.06	49,228.21
07/21/2015			-split- Undeposited Funds	Deposit		X	400.00	49,628.21
			Undeposited Funds				200.00	
			Undeposited Funds				200.00	
07/21/2015			12000 · Undeposited Funds	Deposit		X	5.00	49,633.21
07/31/2015	3649	Kandi E. Manhart	66000 · Payroll Expenses:6640...	VOID:		X		49,633.21
07/31/2015	3650	Ritta M Martin	66000 · Payroll Expenses:6640...	VOID:		X		49,633.21
07/31/2015	3651	Kandi E. Manhart	66000 · Payroll Expenses:6640...		4,058.03	X		45,575.18
07/31/2015	3652	Ritta M Martin	66000 · Payroll Expenses:6640...		2,437.50	X		43,137.68
08/06/2015	3714	AT&T	20000 · Accounts Payable	530 934-8036 087 5	66.50	X		43,071.18
08/06/2015	3715	AT&T.	20000 · Accounts Payable	135591858 - U-verse	104.00	X		42,967.18
08/06/2015	3716	Ray Morgan Company	20000 · Accounts Payable	970525	652.17	X		42,315.01
08/13/2015			12000 · Undeposited Funds	Deposit		X	47.12	42,362.13
08/13/2015			12000 · Undeposited Funds	Deposit		X	50.04	42,412.17

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Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/15/2015	EFT	EDD.	20000 · Accounts Payable	JUNE 2015 - Payroll ...	441.11 X		41,971.06
08/15/2015	EFT	IRS.	20000 · Accounts Payable	JULY 2015 - Payroll ...	2,538.72 X		39,432.34
08/17/2015	3717	backup EZ	20000 · Accounts Payable	Invoice #3849 Daily ...	750.00 X		38,682.34
08/17/2015	3718	Kampschmidt Payroll & Acc...	20000 · Accounts Payable	Invoice 2015-466	44.00 X		38,638.34
08/17/2015	3719	Sacramento Valley Mirror	20000 · Accounts Payable	Renewal - One Year ...	70.00 X		38,568.34
08/17/2015	3722	Cardmember Service	UMPQUA Visa	Acct: 4798 5100 470...	99.99		38,468.35
08/17/2015	3720	IRS.	66000 · Payroll Expenses:6650...	VOID: VOID:	X		38,468.35
08/25/2015	3723	AT&T	20000 · Accounts Payable	530 934-8036 087 5	56.39		38,411.96
08/28/2015	3724	AT&T.	20000 · Accounts Payable	135591858 - U-verse	104.00		38,307.96
08/28/2015	3725	Ray Morgan Company	20000 · Accounts Payable	VOID: 995153			38,307.96
08/28/2015	3726	Ray Morgan Company	20000 · Accounts Payable	995153	257.32		38,050.64
08/28/2015	3727	CARCD - California Associa...	-split-	Conference Registrat...	1,035.00		37,015.64
			Conference, Convention, Meeting	#1 GCRCD Director/...	-345.00		
			Conference, Convention, Meeting	#2 GCRCD Director/...	-345.00		
			Director Development	#3 GCRCD Director	-345.00		
08/31/2015	3653	Kandi E. Manhart	66000 · Payroll Expenses:6640...		4,058.03		32,957.61

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Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
08/31/2015	3654	Ritta M Martin	66000 · Payroll Expenses:6640...		2,804.52		30,153.09
09/14/2015			-split- Undeposited Funds	Deposit		17,325.70	47,478.79
			Undeposited Funds			5,365.60	
			Undeposited Funds			6,947.50	
			Undeposited Funds			5,012.60	
09/15/2015	EFTPS	IRS	66000 · Payroll Expenses:6650...	IRS payroll taxes	2,399.00		45,079.79
09/15/2015	EFT	EDD	66000 · Payroll Expenses:6660...	EDD payroll taxes	425.99		44,653.80
09/21/2015	3728		60100 · Education & Outreach:...	FIRST PLACE	100.00		44,553.80
09/21/2015	3729		60100 · Education & Outreach:...	SECOND PLACE	75.00		44,478.80
09/21/2015	3730	CARCD - California Associa...	20000 · Accounts Payable	Quarterly Payment #...	100.00		44,378.80
09/21/2015	3731	Cardmember Service	-split- UMPQUA Visa	4798 5100 4701 3293	180.00		44,198.80
			UMPQUA Visa	Reverse Late Fee and...	-201.41		
					21.41		
09/21/2015	3732	Kampschmidt Payroll & Acc...	20000 · Accounts Payable	Invoice 2015-524	44.00		44,154.80
09/21/2015	3733	AT&T	20000 · Accounts Payable	530 934-8036 087 5	32.20		44,122.60
09/21/2015	3734	Comcast	20000 · Accounts Payable	8155 60 029 0209801	235.07		43,887.53

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From 07/21/2015 through 09/21/2015

Sorted by: Date and Order Entered

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
09/21/2015	3735	Stratti	20000	Accounts Payable	1,582.16			42,305.37