



Officers & Directors:

Mike Landini, President, Mike Yalow, Vice President, Kandi Manhart, Secretary, Bruce Roundy, Treasurer
Shannon Douglass, Jim Giachino, Gilbert Goedhart

Associate-Directors:

Candis Woods, Kathy Landini, Peter Carley, Spring Groteguth

Staff:

Kandi Manhart, Executive Officer ~ Ritta Martin, Program Coordinator

Meeting Minutes

Date: Monday, September 15, 2014
Time: 9:00 am to Noon
Location: USDA Service Center
132 North Enright Avenue, Suite C
Willows, CA 95988

DIRECTORS PRESENT: Mike Landini, President; Mike Yalow, Vice President; Bruce Roundy, Treasurer; and Gilbert Goedhart.

DIRECTORS ABSENT: Jim Giachino and Shannon Douglass.

ASSOCIATE DIRECTORS PRESENT: Kathy Landini.

ASSOCIATE DIRECTORS ABSENT: Candis Woods, Spring Groteguth and Peter Carly.

OTHERS PRESENT: Holly Reimers, Landowner; Lisa Hunter, Glenn County Ag Department; Robert Vlach, NRCS; Kandi Manhart and Ritta Martin, RCD Staff.

I. CALL TO ORDER, WELCOME & INTRODUCTIONS

President Landini called the meeting to order at 9:05 am. Welcome and introductions ensued.

II. PLEDGE OF ALLEGIANCE

Pledge of Allegiance ensued.

III. PUBLIC COMMENT (limit 5 minutes):

Holly Reimers, Landowner, requested the RCD help facilitate a meeting with stakeholders to pursue Arundo removal projects within the Lower Stony Creek Watershed due to RCD previous planning efforts; she is interested in burning the Arundo on her property and reported a few landowners she has spoken to who are willing to donate equipment to make fire breaks. Discussion ensued. Manhart will follow-up on the request and facilitate a

meeting per discussion under Agenda, Item IX.B. Manhart will keep track of hours spent on the request.

IV. CONSENT CALENDAR

- A. Approve RCD meeting minutes for July 21, 2014**
- B. Approve RCD financial/budget committee minutes for August 12, 2014**
- C. Approve monthly financial reports and cash disbursements journals**

President Landini entertained a motion.

ACTION: Approve consent calendar as presented.
MOTION: Yalow
SECOND: Roundy
AYES: Yalow, Roundy, Landini, Goedhart
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Douglass, Giachino

V. BOARD OF DIRECTORS

A. Election of FY 2014/2015 Officers

President, Vice President, Secretary, Treasurer

President Landini entertained nominations from the board. Discussion ensued.

ACTION: Approve to hold election of FY 2014/2015 Officers at next regular meeting.
MOTION: Yalow
SECOND: Roundy
AYES: Yalow, Roundy, Landini, Goedhart
NOES: None
ABSTENSIONS: None
RE-CUSED: None
ABSENT: Douglass, Giachino

VI. RCD REPORTS

A. Directors and Associate-Directors

1. One Director Vacancy

Directors reported on meeting attendance and various matters.

B. Executive Officer

1. Conservationist of the Year Award Nominations – Due October 31

2. Partner of the Year Award Nominations – Due October 31

Manhart provided report and reported on meeting attendance and various matters.

C. Program Coordinator

Martin provided report and reported on meeting attendance and various matters.

VII. PARTNER REPORTS

Vlach – NRCS – Reported on programs and various matters.

Hunter – Glenn County Ag Department – Reported on programs and various matters.

Provided update on County drought issues. Request for landowners to contact County Ag Department on any wells going dry or other water related concerns.

VIII. RCD PROJECTS & PROGRAMS

A. Colusa Glenn Subwatershed Program Outreach and Education Services

Manhart provided report. Discussion ensued.

B. USDA NRCS Cooperative Agreement # 3 – Active Expires Sept. 30

Manhart provided report. Discussion ensued. Directors expressed concern about expiration and the un-likely hood of receiving another Cooperative Agreement from NRCS.

C. USDA NRCS Cooperative Agreement #4 – Active Expires Sept. 30

Manhart provided report. Discussion ensued.

D. Nesting Habitat Products

Manhart provided report. Discussion ensued.

E. Glenn County Certified Farmers' Market

1. Discussion and possible action on future management and operations.

President Landini entertained discussion. A request for GCCFM Vendors to conduct its own management and operations for 2015 Market Season, and thereafter, was presented. Discussion ensued.

ACTION: Approve the transfer of Glenn County Certified Farmers' Market management and operations to the GCCFM Vendors, including the GCCFM funds in GCCFM checking account, GCCFM equipment and GCCFM documents per obligation of USDA FMPP grant 12-25-G-1918 and original intent, and dissolve the RCD's GCCFM Advisory Committee, a standing committee.

MOTION: Yalow

SECOND: Roundy

AYES: Yalow, Roundy, Landini, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Douglass, Giachino

Manhart was directed to assist in the transfer and separation.

F. RCD Connects with Kids

1. 2014 High School Speak-Off Contest: "How can RCDs help address the increasing fuel load in California's wild lands and the potential for catastrophic wildfire?"

2. 4th Annual "Run Your Tail Off... through the Watershed" 5K/10K Run-Walk Update – Saturday, May 2, 2015

Manhart provided report. Discussion ensued. High School Speak-Off Contest will be scheduled in the morning as in past years.

G. Working Lands conservation Partners Project

1. USDA NRCS Regional Conservation Partnership Program (RCPP)

Application: "Sacramento River Watershed Rangeland Conservation Project"

Manhart provided report. Discussion ensued.

IX. FY 2014/2015 ANNUAL PLAN UPDATE & REGULAR MEETING SCHEDULE

A. Discussion and possible action to update FY 2014/2015 Annual Plan

President Landini entertained discussion. Discussion ensued. This item will be continued to the next regular meeting.

B. Discussion an possible action to modify regular meeting schedule

President Landini entertained discussion. Discussion ensued. Staff will utilize hours saved in regular meetings to seek new projects and programs.

ACTION: Approve to modify regular meeting schedule to bi-monthly versus meeting every month.

MOTION: Yalow

SECOND: Roundy

AYES: Yalow, Roundy, Landini, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Douglass, Giachino

X. CALIFORNIA ASSOCIATION OF RCDs

A. Planning for the Future – A Statewide Pathway to Excellence!

Manhart presented document. Discussion ensued. This item will be continued to the next regular meeting and the Board will begin to filling out its accomplishments under each criteria.

B. Discussion and possible action to authorize attendance at annual conference and designate voting delegate

President Landini entertained discussion. Discussion ensued.

ACTION: Approve to authorize Manhart and one Director to attend CARCD annual conference.

MOTION: Roundy

SECOND: Yalow

AYES: Roundy, Yalow, Landini, Goedhart

NOES: None

ABSTENSIONS: None

RE-CUSED: None

ABSENT: Douglass, Giachino

XI CLOSED SESSION per Ralph M. Brown Act, Section 54954.2

A. Executive Officer Annual Evaluation

Closed session ensued.

XII. REPORT FROM CLOSED SESSION

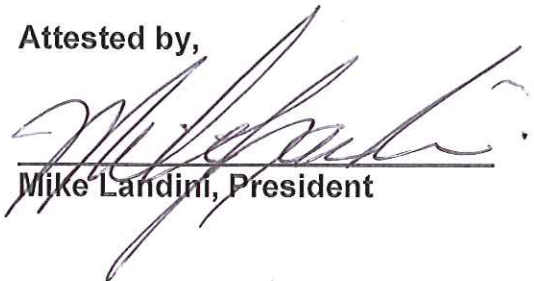
President Landini provided report.

XIII. ADJOURNMENT

President Landini adjourned the meeting at 11:55 am.

Approved on October 20, 2014 by the Glenn County Resource Conservation District Board.

Attested by,



Mike Landini, President



Kandi Manhart, Secretary

Items Attached:

Cash disbursements journals

Glenn County Resource Conservation District

9/10/2014 2:21 PM

Register: UMPQUA Checking

From 07/22/2014 through 09/15/2014

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/30/2014	3544	Ray Morgan Company	-split-	Invoice #695018	171.49	X		58,516.78
			Color Copier - Contract	Color Copier C...	-163.68			
			B/W Copies	B/W Copies	-4.65			
			CLR Copies	CLR Copies	-3.16			
07/30/2014	3545	AT&T	65000 · Operations:650...	530 934-8036 ...	79.77	X		58,437.01
07/30/2014	3546	AT&T	65000 · Operations:650...	135591858	70.00	X		58,367.01
07/31/2014	3513	Ritta M Martin	66000 · Payroll Expens...		1,320.05	X		57,046.96
07/31/2014	3511	Kandi E. Manhart	66000 · Payroll Expens...		3,988.05	X		53,058.91
07/31/2014	3512	Kellie D. Wilson	66000 · Payroll Expens...		493.29	X		52,565.62
08/05/2014			12000 · Undeposited F...	2 owl boxes		X	113.95	52,679.57
08/05/2014			-split-	CGSP June 2014		X	7,348.60	60,028.17
			Undeposited Funds	CGSP June 2014			1,100.10	
			Undeposited Funds	CGSP June 2014			5,819.20	
			Undeposited Funds	CGSP June 2014			429.30	
08/07/2014			12000 · Undeposited F...	2 owl boxes		X	113.95	60,142.12
08/12/2014	3547	Office Depot	65000 · Operations:650...	722407542001	1,360.36	X		58,781.76
08/12/2014	3548	Office Depot	65000 · Operations:650...	722409378001	404.47	X		58,377.29
08/12/2014	3549	Office Depot	65000 · Operations:650...	722409378002	15.02	X		58,362.27
08/12/2014	3550	Kampschmidt Payrol...	62100 · Contract Servi...	2014-550	51.00	X		58,311.27
08/12/2014	3551	Scott L. Splean	62100 · Contract Servi...	Invoice #005 - ...	1,305.00	X		57,006.27
08/12/2014	3552	Sacramento Valley ...	65000 · Operations:650...	Glenn County ...	64.00	X		56,942.27
08/12/2014	3553	Farrell Design Group	65100 · Other Types of...	# 1225 website ...	25.00	X		56,917.27
08/15/2014	EFT	EDD	66000 · Payroll Expens...	EDD payroll ta...	482.39	X		56,434.88
08/15/2014	EFTPS	IRS	66000 · Payroll Expens...	IRS payroll taxes	2,216.38	X		54,218.50

Glenn County Resource Conservation District

9/10/2014 2:21 PM

Register: UMPQUA Checking

From 07/22/2014 through 09/15/2014

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/18/2014			-split-	CGSP		X	11,642.85	65,861.35
			Undeposited Funds	Inv 2014-25			1,645.00	
			Undeposited Funds	Inv 2014-26			8,407.80	
			Undeposited Funds	Inv 2014-27			1,590.05	
08/18/2014			12000 · Undeposited F...	GCCFM bags		X	64.50	65,925.85
08/19/2014			65000 · Operations:650...	Service Charge	25.00	X		65,900.85
08/21/2014			12000 · Undeposited F...	NRCS - 190		X	2,535.75	68,436.60
08/21/2014			12000 · Undeposited F...	NRCS - 181		X	2,886.19	71,322.79
08/25/2014			12000 · Undeposited F...	NCRLT Worki...		X	650.00	71,972.79
08/25/2014			-split-	GCCFM		X	1,553.23	73,526.02
			Undeposited Funds	July 2014 Mkt ...			637.34	
			Undeposited Funds	April/May/June...			915.89	
08/25/2014	3571	AT&T	65000 · Operations:650...	530 934-8036 ...	68.61			73,457.41
08/25/2014	3572	Ray Morgan Company	-split-	Invoice #716311	1,315.96			72,141.45
			Color Copier - Contract	Color Copier C...	-163.68			
			B/W Copies	B/W Copies	-44.26			
			CLR Copies	CLR Copies	-1,108.02			
08/25/2014	3575	Office Depot	65000 · Operations:650...	723395810001	92.87			72,048.58
08/25/2014	3574	NCTCS	65000 · Operations:650...	Inv #2479	550.00			71,498.58
08/25/2014	3573	Cardmember Service	UMPQUA Visa	4798 5100 470...	529.29			70,969.29
08/26/2014	3576	AT&T	65000 · Operations:650...	135591858	82.00			70,887.29
09/05/2014			12000 · Undeposited F...	bat house			73.10	70,960.39
09/10/2014			-split-	CGSP			12,071.56	83,031.95
			Undeposited Funds				1,465.36	
			Undeposited Funds				5,951.20	
			Undeposited Funds				4,655.00	
09/15/2014	EFTPS	IRS	66000 · Payroll Expens...	IRS payroll taxes	2,874.06			80,157.89

Glenn County Resource Conservation District

9/10/2014 2:21 PM

Register: UMPQUA Checking

From 07/22/2014 through 09/15/2014

Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/15/2014	EFT	EDD	66000 · Payroll Expens...	EDD payroll ta...	566.78			79,591.11
09/15/2014	3581	CARCD - California ...	68300 · Travel and Me...	2014 Annual C...	345.00			79,246.11
09/15/2014	3580	CARCD Sacramento ...	65000 · Operations:650...	2014-2015 Me...	100.00			79,146.11
09/15/2014	3579	Scott L. Splean	62100 · Contract Servi...	Invoice #006 - ...	2,070.00			77,076.11
09/15/2014	3578	Kampschmidt Payrol...	-split-	Invoice 2014-6...	51.00			77,025.11
			Accounting Fees	Payroll Service...	-21.00			
			Accounting Fees	Payroll Service...	-30.00			
09/15/2014	3577	CARCD - California ...	65000 · Operations:650...	QuickBooks 20...	99.00			76,926.11
09/15/2014	3582	Willows FFA - Woo...	20000 · Accounts Paya...	4 x owl and 1 b...	185.00			76,741.11
09/15/2014	3583	Willows FFA - Woo...	20000 · Accounts Paya...		10.00			76,731.11

CK #3573 - Cardmember Service - VISA

Microsoft Store	\$ 99.99
Work Training Center	\$ 429.30
	<hr/>
	\$ 529.29

Glenn County Cerified Farmers Market

Cash Disbursements Journal

9/10/2014

From: July 22, 2014 through September 15, 2014

Date	Number	Payee	Memo	Payment	Deposit
7/29/2014	172	Cashier - CDFA	Willows	\$ 13.80	
7/29/2014	173	Cashier - CDFA	Orland	\$ 22.80	
	174	VOID			
8/1/2014			Efunds - EBT		\$ 20.00
8/5/2014			7/17 & 7/19		\$ 310.00
8/5/2014			6/28, 7/3, 7/5, 7/10, 7/12		\$ 715.00
8/12/2014	175	Chico News & Review	#195060	\$ 138.00	
8/12/2014	176	Lannies Septic	#18404	\$ 222.53	
8/15/2014			Efunds - EBT		\$ 20.00
8/18/2014			8/7, 8/2, 7/31, 7/26, 7/24		\$ 735.00
8/25/2014			8/9, 8/14, 8/16, 8/21		\$ 435.00
8/25/2014	177	Sunflower Produce	EBT tokens	\$ 43.00	
8/25/2014	178	Saeturn Farms	EBT tokens	\$ 44.00	
8/25/2014	179	Bock Fruit	EBT tokens	\$ 14.00	
8/25/2014	180	Pedrozo Dairy	EBT tokens	\$ 3.00	
8/25/2014	181	Homestead Orchard	EBT tokens	\$ 9.00	
8/25/2014	182	Lannies Septic	#18467	\$ 222.53	
8/25/2014	183	Glenn County RCD	July	\$ 637.34	
8/25/2014	184	Glenn County RCD	April/May/June	\$ 915.89	
9/5/2014			8/23, 8/28		\$ 240.00
9/5/2014			9/4, 8/30		\$ 195.00
9/8/2014	185	Saeturn Farms	EBT tokens	\$ 12.00	
9/15/2014	186	Glenn County RCD	August mkt manager payroll	\$ 509.86	