



GLENN COUNTY

RESOURCE CONSERVATION DISTRICT

Glenn County RCD Finance-Budget Committee A Standing Committee of Glenn County RCD

Friday, December 27, 2024

3:00 p.m. – 4:30 p.m.

Glenn County Resource Conservation District
USDA Willows Service Center
132 N. Enright Avenue, Suite C
Willows, CA 95988

Agenda

1. Call to Order
2. Welcome & Introductions
3. **PUBLIC COMMENT (limit 5 minutes):** *Any person wishing to address the committee on items not on the agenda may do so at this time. The committee will not make decisions or determinations on items brought up during Public Comment.*
4. ACTION * Discussion and possible action to approve meeting minutes from August 28, 2024
5. Draft Financial Reports – Presented by Ritta Martin
 - Umpqua Bank Statements & Reconciliations
 - a. October 2024
 - b. November 2024
 - c. New Umpqua Savings Accounts – HSP & SWEEP Advances
 - California CLASS Statements & Reconciliations
 - a. October 2024
 - b. November 2024
 - Balance Sheet, Receivables, Payables
 - RCD Cash Disbursements Journal (10/22/2024 – 12/27/2024)
 - Discussion only - items to be presented at January RCD Meeting

6. FY 2023/2024 Audit – Review and approval
7. Financial Policies Per Auditor’s Recommendations
 - Draft Investment Policy
 - Draft Fund Balance Policy
8. Project Updates – Discussion Only
9. Potential / Future Project Updates – Discussion Only
10. Payroll Processing Update – Discussion Only
11. Hiring / Staffing Update
 - Update on hiring / staffing needs / structure
12. Review, Next Steps, and Schedule Next Meeting
13. Adjournment

Please note times are approximate.

CORRESPONDENCE: Mail is distributed for review.

DATE OF NEXT MEETING: TBD, at Glenn County RCD, 132 N Enright Avenue, Suite C, Willows, CA 95988.

NOTIFICATION & AGENDA TOPIC REQUESTS: If you would like to be notified of future meetings and events or request a specific agenda topic, please call Kandi Manhart, Executive Officer at (530) 934-4601 x5 or email kandi@glenncountyrcd.org.

Visit www.glenncountyrcd.org for approved Minutes and Agendas.

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart-Belding, Executive Officer at (530) 934-4601 x5.

Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats.

(28 CFR 35.101-35.164 ADA Title II.)