



G L E N N C O U N T Y

R E S O U R C E C O N S E R V A T I O N D I S T R I C T

Glenn County RCD Finance-Budget Committee **A Standing Committee of Glenn County RCD**

Wednesday, June 26, 2024

8:00 a.m. – 9:00 a.m.

**Glenn County Resource Conservation District
USDA Willows Service Center
132 N. Enright Avenue, Suite C
Willows, CA 95988**

Agenda

1. Call to Order
2. Welcome & Introductions
3. **PUBLIC COMMENT (limit 5 minutes):** *Any person wishing to address the committee on items not on the agenda may do so at this time. The committee will not make decisions or determinations on items brought up during Public Comment.*
4. ACTION * Discussion and possible action to approve meeting minutes from March 7, 2024
5. Draft Financial Reports – Presented by Ritta Martin
 - Umpqua Bank Statements & Reconciliations
 - a. April 2024
 - b. May 2024
 - California CLASS Statements & Reconciliations
 - a. April 2024
 - b. May 2024
 - Balance Sheet, Receivables, Payables
 - RCD Cash Disbursements Journal (4/16/2024 – 6/26/2024)
 - Discussion only - items to be presented at next RCD Meeting – July 15, 2024

6. ACTION * Discussion and possible action to accept FY July 1, 2024 to June 30, 2025 Budget – Draft #1
 - Review budget by Project / Fund Source
 - *Budget will be finalized after closing FY 2023-2024 → Action to be taken at RCD Regular Meeting in August 2024*

7. CDFA SWEEP & Healthy Soils Block Grants
 - Discussion only – processing payments to awardees

8. Professional Service Agreements – Updates – Presented by Kandi Manhart-Belding
 - Auditor
 - Payroll Services
 - Others

9. Hiring / Staffing Update
 - Update on hiring / staffing needs / structure
 - ACTION * Discussion and possible action to accept July 1, 2024 staff rate increases
 - ACTION * Discussion and possible action to accept retirement option

10. Review, Next Steps, and Schedule Next Meeting

11. Adjournment

Please note times are approximate.

CORRESPONDENCE: Mail is distributed for review.

DATE OF NEXT MEETING: TBD, at Glenn County RCD, 132 N Enright Avenue, Suite C, Willows, CA 95988.

NOTIFICATION & AGENDA TOPIC REQUESTS: If you would like to be notified of future meetings and events or request a specific agenda topic, please call Kandi Manhart, Executive Officer at (530) 934-4601 x5 or email kandi@glenncountyrcd.org.

Visit www.glenncountyrcd.org for approved Minutes and Agendas.

In compliance with the Americans with Disabilities Act, if you need special assistance or accommodations to participate in this meeting, please contact Kandi Manhart-Belding, Executive Officer at (530) 934-4601 x5.

Notification at least 48 hours prior to the meeting will enable the RCD to make reasonable arrangements to ensure accessibility to this meeting. This is to include agendas in alternative formats.

(28 CFR 35.101-35.164 ADA Title II.)