





**PRIORITY GEOGRAPHIC AREAS**

-  Glenn County
-  Sacramento Valley Region

**ANNUAL PLAN**

<b>TASK</b>	<b>WHO?</b> RCD Directors – D RCD Staff – S NRCS Staff – N	<b>WHEN?</b>	<b>RCD FUNDED?</b> Yes No Partially	<b>TASK COMPLETE?</b> Yes No Ongoing
<b>Watershed Health</b>				
Keep an active list of potential projects and partners	D, S	Continuous		<i>On Going</i>
Take an active role in addressing soil and water quality issues (i.e. irrigated lands, groundwater, erosion, and rangeland water quality)	D, S, N	Continuous	Yes	<i>MOU with CGSP 2019-2020-2021</i>  <i>NRCS/ Agreement for Soil Health</i>  <i>CARCD Agreement for Soil Health Video</i>
Take an active role in addressing soil and water conservation (i.e. rangeland water storage, use of surface/groundwater, groundwater re-charge, carbon farm planning)	D, S, N	Continuous	Yes	<i>NRCS/ Agreement for Soil Health</i>  <i>CARCD Agreement for</i>

Glenn County Resource Conservation District  
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				<b>Soil Health Video</b>  <b>NACD Agreement for Civil Engineering</b>  <b>CARCD Agreement for SWEEP</b>
Take an active role in decreasing invasive plant populations	D, S, N	Continuous	No	
Take an active role in increasing native plant habitat	D, S, N	Continuous	No	
Take an active role in enhancing wildlife habitat	D, S, N	Continuous	No	<i>High School Nest Box and Wildlife Escape Ramp Partnerships</i>
Take an active role in wildfire prevention	D, S, N	Continuous	No	<i>PENDING AWARD NOTIFICATION: CAL FIRE Applications CAFSC Application</i>
Research local air quality conditions	S, D	Continuous	No	
Participate in local, regional, state and national forums	S, D	Continuous	Yes	

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<b>Land Use and Planning</b>				
Insure the Glenn County General Plan contains an element to protect prime and unique agricultural lands	S, D	Continuous	No	
Develop responses to specific planning actions being considered by Glenn County and Cities as necessary	S, D	Continuous	No	
Research local alternative energy projects	S, D	Continuous	No	
Provide technical expertise when needed	S, N	Continuous	No	<i>Multiple Agreements</i>
<b>Growing Glenn</b> <i>(promoting local economy)</i>				
Take an active role in supporting direct marketing	S, D	Continuous	No	
Take an active role in promoting producers and businesses	S, D	Continuous	No	
Facilitate beginning farmer and rancher training opportunities, including the disadvantaged community trainings	S	Continuous	No	
<b>Education and Outreach</b> <i>(incorporate in all aspects of RCD)</i>				
Keep an active list of potential projects and partners; include natural resource and environmental education	S	Continuous		<i>On Going</i>

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Contact all schools in the County	S, D	Continuous	RCD <i>Connects with Kids</i> Sponsorship Program	
Contact at least 10 youth organizations in the County	S, D	Continuous	RCD <i>Connects with Kids</i> Sponsorship Program	
Distribute educational materials	S, D	Continuous	Partially	
Continue and expand <i>RCD Connects with Kids</i>	S, D	Continuous	RCD <i>Connects with Kids</i> Sponsorship Program	
Expand <i>RCD Come to the WaterSHED</i> (Students Helping Educate & Discover)	S, D	Continuous	RCD <i>Connects with Kids</i> Sponsorship Program	
Facilitate Project WET workshops (2 workshops) *RCD Staff must have certification	S	Continuous	RCD <i>Connects with Kids</i> Sponsorship Program	

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Update Website: <a href="http://www.glenncountyrcd.org">www.glenncountyrcd.org</a>	S	Continuous	Partially-RCD General Fund	<i>On Going</i>
Create / update Facebook, other social media tools	S	Continuous	Partially- RCD General Fund	<i>On Going</i>
Publish press releases and articles for newspapers and other publications	S, D	Continuous	Partially-RCD General Fund	<i>On Going</i>
Communicate with legislative representatives and educate for support of priority projects	D	Continuous	Partially-RCD General Fund	<i>On Going</i>
Provide <i>landowners, land managers, partners</i> and <i>community</i> information to ensure visibility and progress of projects	S, D, N	Continuous	Partially-RCD General Fund	<i>On Going</i>
Provide educational opportunities to historically underserved farmers and ranchers (beginning farmers and ranchers)	S, N	Continuous	Yes	<b>CARCD Agreement for Soil Health Video</b>
<b>RCD Administration and Operations</b>				
<b>BUDGET</b>				
Implement proper accounting procedures	S, D	Continuous	RCD General Fund	<i>On Going</i>
Prepare annual budget	S, Financial/ Budget Committee	Begin: April 2019 End: June 2019	RCD General Fund	<b>Consensus by F/B Committee June 4, 2018 PENDING BOARD APPROVAL July 16, 2018</b>

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Acquire gap financing as needed	S, D	Continuous		
Prepare monthly financial reports	S	Continuous	RCD General Fund	<i>On Going</i>
Prepare documentation for audits when required	S	Continuous	RCD General Fund	
Identify fee for service project opportunities	S, D	Begin: July 2018 End: June 2019		
Update Schedule of Fees (Policy No. 3037)	S, D	Begin: July 2018 End: October 2018	RCD General Fund	
Procure contracts, agreements, grants	S, D, N	Continuous		
Utilize Sponsorship Program	S, D	Continuous		
<b>ADMINISTRATION</b>				
Create and/or update policies, procedures and documents	S, D	Continuous	RCD General Fund	<i>On Going</i>
Review Long Range Plan	D, S			<i>2017 - 2022</i>
Adopt Annual Work Plan (Review Quarterly)	D, S	July 2018	RCD General Fund	

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Create Annual Report	S, D	Begin: July 2018 End: August 2018	RCD General Fund	
RCD will continue to have a full and successful functioning board, with 5 active Associate Directors	D, S, N	Continuous		
Elect Officers of the Board	D	July 2018		
AB 1234 and AB 1825 (required every 2 years)	S, D	<b>AB 1234:</b> Ethics Training <b>AB 1825:</b> Sexual Harassment Prevention		
Annual employee evaluations	S, D	Varies		<i>On Going</i>
Training for staff	S	Continuous		<i>On Going</i>
Participate in regional, state, and national RCD conferences/meetings	S, D	Continuous		
Provide a raffle item, for an amount of up to \$50.00, at the fall and spring regional RCD meetings	S	Continuous		
Participate in ROP Program as necessary	S	Continuous		
Maintain an external backup system of all RCD computers	S	Weekly		<i>Agreement with Stratti, Chico</i>

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Maintain Tier 1, achieve Tier 2 and reach for Tier 3	S, D, N	Continuous		
<b>EVENTS</b>				
Recognize Conservationist of the Year (pending deserving candidate)	Public	Begin: July 2018 End: June 2019	RCD General Fund	
Recognize Partner of the Year (pending deserving candidate)	S, D	Begin: July 2018 End: June 2019	RCD General Fund	
Recognize Educator of the Year (pending deserving candidate)	S, D	Begin: July 2018 End: June 2019	RCD General Fund	
Host an Annual Day in the District / Tour for elected officials (formerly Annual B-B-Q)	S, D		RCD General Fund	
Participate at Glenn County Fair	S, D, N			



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Host Speak-Off Contest for high school students	S, D	Begin: August 2018 End: November 2018	RCD General Fund	
Sponsor a high school student to attend Range & Natural Resources Camp (pending deserving candidate)	S, D	Begin: January 2019 End: June 2019	RCD <i>Connects with Kids</i> Sponsorship Program	
<b>NRCS PARTNERSHIP</b>				
Review Partnership (Operational) Agreement	S, D, N	January 2019	RCD General Fund	
Regional Local Work Group Meeting	S, D, N	August 1	RCD General Fund	
Provide Board of Supervisors a presentation on RCD and NRCS (after re-elections)	S, N	Begin: July 2018 End: June 2019	RCD General Fund	

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CONTACT INFORMATION

Glenn County



**RESOURCE**  
CONSERVATION DISTRICT

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